



# Highland Joint School District #305

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Craigmont, Idaho 83523-0130

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<http://www.sd305.org>

## LIBRARY AND RESOURCE CENTER MATERIALS COMMENT/COMPLAINT FORM

Please return this completed form to your building administrator.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### 1. Resource on which you are commenting:

\_\_\_\_\_ Book \_\_\_\_\_ Audiovisual Resource

\_\_\_\_\_ Magazine \_\_\_\_\_ Content of Library Program

\_\_\_\_\_ Newspaper \_\_\_\_\_ Other

Title: \_\_\_\_\_

Author/Producer: \_\_\_\_\_

2. What brought this title to your attention? \_\_\_\_\_

3. Please comment on the resource as a whole as well as being specific on those matters that concern you. (Use other side if needed.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

Optional:

4. What resource(s) do you suggest to provide additional information on the topic?

\_\_\_\_\_

5. Additional Comments:

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Recommendation by School Media Advisory Committee

NAME OF TEXT \_\_\_\_\_

EDITION \_\_\_\_\_

AUTHOR(S) \_\_\_\_\_

PUBLISHER \_\_\_\_\_

SCHOOLS \_\_\_\_\_

In review of the complaint filed on: \_\_\_\_\_ by \_\_\_\_\_  
(date) (name of person)

The committee by a vote of \_\_\_\_\_ to \_\_\_\_\_ recommends:

A. retaining the material for use in its present location

B. retaining the material for use on reserved or restricted status

C. retaining the material under the following conditions:

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D. withdrawing the material from use

**Rationale for recommendation:** \_\_\_\_\_

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**Additional comments:** \_\_\_\_\_

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COMMITTEE SIGNATURES

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DATE \_\_\_\_\_