

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
October 12, 2026

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 5:29pm. Present were Trustees Arnzen, Largent, Mendenhall, Stone, and Willson. Trustee Arnzen presided over the meeting. Also attending was Superintendent Kellogg and Clerk Weeks. Camilla Anderson was in the audience until her presentation.

There were no requests for public comment.

After some inquiries, Trustee Willson moved that the consent agenda be approved as presented. Trustee Mendenhall seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented. There were two items in the Personnel Report.

- Classified Hire – JV Boys Basketball Coach – Monty Moddrell
- Resignation – Office Manager – Shannan Randall

A vote was taken and the motion passed.

Under the Finance Topic, Clerk Weeks talked about what typically happens in finance for October. This includes the first ISEE (Idaho System for Educational Excellence) submission, the transportation claim, and reviewing ISEE reports.

Student Camilla Anderson talked about her experience going to a Forensic Conference in Washington DC. It has inspired her to pursue her education for that.

The CPR class was discussed. It has been taken to the school level to implement by spring.

Under the Superintendent Report, various items in the report were discussed.

The First Reading of the following policies was held.

- Policy 7403 – Procurement of Goods and Services for School Meal Programs
- Policy 7400-P4 - Miscellaneous Procurement Standards – General Procurement Standards for Federal Awards
- Policy 7400-P3 – Miscellaneous Procurement Standards – Requirements and Restrictions for Procurement under a Federal Award - Competition
- Policy 7455 - Federal Debarment and Suspension
- Policy 1313 – Conflicting Policies and Procedures

Trustee Stone moved and Trustee Arnzen seconded to dispense with a second reading and approve the listed policies with noted minor edits. A vote was taken and the motion passed.

Trustee Mendenhall moved and Trustee Arnzen seconded to enter into Executive Session under Idaho Code 74-206(1)(b) to consider the evaluation of a public officer. A roll call vote was held with all five members voting aye at 6:42pm. The tenor of the executive session was the evaluation of a district employee. The board left Executive Session at 7:38pm.

Trustee Arnzen then declared the meeting adjourned at 7:47pm.

Board Chair

Clerk

Date