HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
September 14, 2026

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 5:30pm. Present were Trustees Arnzen, Largent, Mendenhall, Stone, and Willson. Trustee Arnzen presided over the meeting. Also attending was Superintendent Kellogg and Clerk Weeks. Keith Parks, Mathu Thomason, and Fallon Jungert were in the audience.

Clerk Weeks administered the Oath of Office to Payton Largent, newly appointed Zone 4 Trustee.

There were no requests for public comment.

After some inquiries, Trustee Willson moved that the consent agenda be approved as presented. Trustee Mendenhall seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented. There were no items for the Personnel Report. A vote was taken and the motion passed.

Under the Finance Topic, Clerk Weeks talked about what typically happens in finance for September. This includes the first payroll of the school year and getting ready for ISEE (Idaho System for Educational Excellence) reporting.

Mathu Thomason and Fallon Jungert were on hand to talk about STEM (Science, Technology, Engineering, and Math) activities involving Junior High students. This included rockets and drones. The students find they are doing math and science in operating these devises without the apprehension.

The Principal Report was in the packet for review. Homecoming activities are keeping her busy.

Under the Superintendent Report, the report in the packet was expanded upon to include several topics. The district is now part of a food service co-op with other districts in the region for better buying power. Thoughts about having an Assistant Athletic Director at this time are limited to assistance at games and providing information about AD duties. There was a lengthy discussion about the district buying a car to transport a student to Northwest Children's Home.

Keith Parks of Harlow's School Bus Service was on hand to talk about the routes and new requirements. They are largely the same. Trustee Mendenhall moved and Trustee Willson seconded to approve the routes as presented. Motion carried. Keith will update the routes with names and stops for board review at the next meeting.

The First Reading of the following polices was held.
– Policy 700.18 to 9100 – Acquisition and Sale of Personal Property
– Policy 9700 – District Wide Asbestos Program
– Policy 8610 – Health Insurance Portability and Accountability Act

Trustee Stone moved and Trustee Willson seconded to dispense with a second reading and approve the listed policies with noted minor edits. A vote was taken and the motion passed.

Under Board Member Input for future agenda items, it was discussed to have a follow up on the CPR classes and more information on maintenance supplies expenditures for the year along with what makes up the Interscholastic Salaries budget item.

Trustee Arnzen then declared the meeting adjourned at 6:53pm.

Board Chair

Clerk

10/12/26
Date