HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
August 10, 2026

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:02am. Present were Trustees Arnzen, Stone, and Willson. Trustee Arnzen presided over the meeting. Trustee Mendenhall was absent. Also attending was Superintendent Kellogg and Clerk Weeks. Payton Largent, Jackie Robinson, and David Brinkman were in the audience.

Trustee Willson moved and Trustee Arnzen seconded to approve the Amended Agenda that was posted on Sunday afternoon. A vote was taken and the motion passed.

A request for public comment was made. It will be heard in Executive Session.

After some inquiries, Trustee Willson moved that the consent agenda be approved as presented. Trustee Stone seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented.

The Personnel Report included the following.

Classified Hire – HS Volleyball – Skyler Lomanto

Classified Resignation – Paraprofessional – Samantha Evans

A vote was taken and the motion passed.

Dan Coleman of Quest CPAs was on hand by telephone to present the Audit Report for the 2025-2026 Fiscal Year. He highlighted various items, the early turnaround, and that the audit opinion is clean. He also discussed how all districts he has audited so far this year have had to support the Food Service Fund with General Fund dollars. Trustee Stone moved and Trustee Willson seconded to approve the Audit Report as presented. A vote was taken and the motion passed.

Under the Finance Topic, Clerk Weeks talked about the next steps now that the audit is done.

Under the Superintendent Report, the situation with the Idaho Schools Benefit Trust that provides health insurance for employees was discussed.

Payton Largent has expressed interest in filling the Zone 4 seat but does not live in Zone 4. The 90-day mark to appoint someone from any zone was August 9. No one else has expressed interest. Trustee Stone moved and Trustee Willson seconded to appoint Payton Largent to the Zone 4 seat. A vote was taken and the motion passed.

The Handbooks - Elementary, Secondary, Athletic, Coach, had edits identified. Trustee Stone moved and Trustee Arnzen seconded to approve the handbooks with the edits competed. Motion passed.

The Second Reading of the following polices was held.
– 3295 – Hazing, Harassment, Intimidation, Bullying, and Inappropriate Online Behavior
– 3295P1 – Hazing, Harassment, Intimidation, Bullying, and Inappropriate Online Behavior

Trustee Willson moved and Trustee Stone seconded to approve Policy 3295 and 3295P1 with a couple of minor edits. A vote was taken and the motion passed.

The First Reading of the following polices was held.
– 1300 – District Policy
– 1500 to 1500P – Board Meeting Procedure

Trustee Stone moved to dispense with a second reading and approve Policy 1300 and 1500P as correct. Trustee Willson seconded the motion which was passed.

The matter of renewing the Plant Facility Levy for another five years was presented to the board. It was felt that with the general increase of the cost of everything, the levy amount should be increased from $50,000 per year to $75,000 per year. Trustee Willson moved and Trustee Arnzen seconded to set the Plant Facility Levy for five years at $75,000 per year, starting in the fiscal year beginning July 1, 2027, for an election to be held on November 3, 2026. A vote was taken and the motion passed.

The recently updated 2025 Special Education Manual was presented to the board for approval. Trustee Willson moved and Trustee Stone seconded to adopt the 2025 Special Education Manual as updated by the Idaho Department of Education. Motion carried.

Trustee Willson moved and Trustee Stone seconded to enter into Executive Session under Idaho Code 74-206(1)(a) and (b) to consider the hiring of a public employee and the evaluation of a public officer. A roll call vote was held with all three members voting aye at 8:03am. Trustee Willson recused herself from the discussion of item (a) and then returned. The tenor of the executive session was considering the hiring of a district employee and the evaluation of a district employee. The board left Executive Session at 9:15am.

Trustee Stone moved to accept the Superintendent Goals as identified. Trustee Willson seconded the motion. Motion carried.

Trustee Stone moved to accept the hire of Jennifer Johnson as English Teacher. Trustee Arnzen seconded the motion. Motion carried with Trustee Willson abstaining.

Under Board Member Input for future agenda items, it was discussed to have a follow up on the CPR classes.

Trustee Arnzen then declared the meeting adjourned at 9:27am.

Board Chair	Clerk	Date