HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
July 13, 2026

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:00am. Present were Trustees Arnzen, Stone, and Willson. Trustee Arnzen presided over the meeting. Trustee Mendenhall was absent. Also attending was Superintendent Kellogg and Clerk Weeks. Payton Largent was in the audience by telephone.

After some inquiries, Trustee Willson moved that the consent agenda be approved as presented. Trustee Stone seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented. A vote was taken and the motion passed.

Under the Finance Topic, Clerk Weeks talked about the audit process that is underway.

Under policy review, discussion was held about the best approach to updating the many policies of the district. It was agreed to work on a section at a time and identify which policies are required, recommended, and optional.

Under the Superintendent Report, an update on the progress of the new CTE building was given. Still looking for an English Teacher.

The three trustees present along with the likely appointee to the open position plan to go the ISBA Convention in Boise in November.

The Handbooks - Elementary, Secondary, Athletic, Coach, were deemed to need more review and will be brought back month.

The Annual Policy Review was held for the following policies.

- Policy 412.1 – Request to Attend Highland School By Non-Resident Students
- Policy 423.0 – Student Discipline
- Policy 505 – Parent and Family Engagement
- Policy 3320 – Substance and Alcohol Abuse
- Policy 3500 – Student Health/Physical Screenings/Examinations
- Policy 3530 – Suicide
- Policy 460.0 – Local School Wellness

No changes were identified to be needed.

The First Reading of the following polices was held.

- 3295 – Hazing, Harassment, Intimidation, Bullying, and Inappropriate Online Behavior
- 3295P1 – Hazing, Harassment, Intimidation, Bullying, and Inappropriate Online Behavior

Trustee Willson moved and Trustee Arnzen seconded to approve the Review of the listed policies and to bring back Policy 3295 and 3295P1 for a Second Reading next month.. A vote was taken and the motion passed.

Trustee Stone moved, at this time, to list the Superintendent Contract, the Principal Contract, and other Returning Staff as three separate Agenda Items when it time to do that next June. Trustee Willson seconded the motion which was passed.

No Executive Session was deemed to be needed.

Superintendent Goals were discussed as this was related to Board Goals. More discussion will be held next month.

Under Board Member Input for future agenda items, it was discussed that having policy to review was important.

Trustee Arnzen then declared the meeting adjourned at 8:07am.

Board Chair Clerk Date 8/10/26