

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
September 10, 2018

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:00pm. Present were Trustees Haight, Knowlton, Pentzer, and Schoonover. Also attending was Clerk Weeks and Superintendent Hatfield. The audience included Gail Lowe, Monica Smith, DeeDee Morris, Steve Wherry and two others. Trustee Haight presided at the meeting.

Trustee Pentzer moved that the consent agenda be approved. Trustee Knowlton seconded the motion. The consent agenda included minutes of the last meeting, and certain current bills of this school district to be paid as presented: checks #32092 - 32145 totaling \$49,762.50. A vote was taken and the motion passed.

Steve Clack of Goffinet and Clack was present to discuss his audit findings. He reviewed the report and noted no issues. Trustee Knowlton moved and Trustee Schoonover seconded to accept the audit report as presented. A vote was taken and the motion passed.

Gail Lowe of Harlow's presented the bus routes and changes were noted for the new school year. Most of the routes have minimal change. Trustee Schoonover moved and Trustee Pentzer seconded to approve the bus routes as presented. A vote was taken and the motion passed.

Superintendent Hatfield talked about the latest draft of the Continuous Improvement Plan that she handed out. She noted the information that was updated. Trustee Schoonover moved and Trustee Knowlton seconded to approve the plan. A vote was taken and the motion passed.

Two new hires were presented to the board.

- Paraprofessional - Robert Nida
- Junior High Football Coach - LC Eagles - John Roeller

Trustee Pentzer moved and Trustee Schoonover seconded to approve the new hires. A vote was taken and the motion passed.

Class Advisors for the 2018-2019 School Year were presented to the board as follows.

Seventh grade class advisor - Alexandra Sisk  
Eighth grade class advisor - Bill Gehring  
Ninth grade class advisor - Chris Cowan  
Tenth grade class advisor - Terrie Hines  
Eleventh grade class advisor - Josette Nebeker  
Twelfth grade class advisor - Jennifer Crow

Trustee Knowlton moved and Trustee Schoonover seconded to approve the new hires. A vote was taken and the motion passed.

A revision was required to have enough hours in the calendar for the Seniors. 2.5 hours were added on Friday, May 21, 2019. Trustee Pentzer moved and Trustee Schoonover seconded to approve the calendar update. A vote was taken and the motion passed.

The First Reading of the following policies was held.

- Policy 700.10 – Public Procurement of Goods and Services
- Policy 700.10a – Supplemental Bidding Procedures
- Policy 700.10b – Public Works Contracting and Procurement
- Policy 725 – Purchasing under a Federal Award

The changes met requirements identified by the State Department of Education School Lunch Program. Trustee Pentzer moved to dispense with a second reading and to approve the listed policies. Trustee Schoonover seconded the motion which was passed.

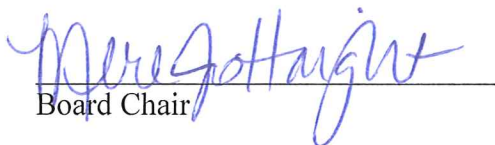
Two candidates, Monica Smith and DeeDee Morris, had turned in a letter of interest to be appointed to Zone 4 to replace David Widmier, who resigned last month. A short presentation was made by each candidate followed by a question and answer session. Trustee Schoonover moved to appoint Monica Smith to serve until the next election in November, 2019. At that time, she will have to run for the remainder of the unexpired term. After some discussion, Trustee Knowlton seconded the motion. A vote was taken and the motion passed. Monica will be sworn in at the next regular meeting in October.

Principal Frederickson handed out a report and highlighted topics on it. Homecoming is next week. The new teachers are settling in well.

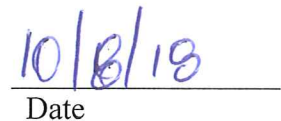
Superintendent Hatfield highlighted her meeting schedule. She is looking into an intercom system.

Trustee Pentzer moved and Trustee Knowlton seconded to enter Executive Session under Idaho Code 74- 206(1) (b) for a student issue. A roll call vote was taken with all four board members present voting aye at 8:22pm. The general tenor was discussion of a student issue. Trustee Pentzer moved and Trustee Schoonover seconded to leave executive session. A vote was taken and the motion passed at 8:50pm.

Trustee Haight declared the meeting adjourned at 8:51pm.

  
 Board Chair

  
 Clerk

  
 Date