

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
August 14, 2017

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:00 p.m. Present were Trustees Striebeck, Haight, and Pentzer. Trustees Widmier was absent. Trustee Knowlton was absent until later in the meeting. Also attending was Clerk Weeks, Superintendent Baumberger, and Principal Hatfield. The audience included Dan Smith, Monica Smith, Jennifer Crow, and Chad Crow. Chairman Striebeck presided at the meeting.

Trustee Haight moved to add an item to the agenda.

-5G. High School Student Handbook

The item came up after the agenda was posted. Trustee Pentzer seconded the motion which was passed.

Trustee Pentzer moved that the consent agenda be approved. Trustee Haight seconded the motion. The consent agenda included certain current bills of this school district to be paid as presented: checks #31319 – 31363 totaling \$83,192.41. A vote was taken and the motion passed.

Trustee Knowlton arrived to take his seat at 7:08pm.

Superintendent Baumberger talked about the draft of the Continuous Plan included in the packet. A final draft will be on the September agenda.

Superintendent Baumberger talked about his progress on the Superintendent Evaluation Document. More to follow in coming meetings.

The Alternative Authorization Renewal for English Teacher Jennifer Crow was presented to the Board. With her academic progress and remaining plan, she said she should be finished and have her certificate after December. The need still exists to apply for renewal. Trustee Pentzer moved and Trustee Haight to approve the renewal of the Alternative Authorization for Jennifer Crow. A vote was taken and the motion passed.

The search for a new Science Teacher continued into late July. Three candidates were interviewed. After this process, the best candidate was found but was not yet certificated. Thus, the need exists to apply for an alternative authorization for Sarah Murt. Trustee Pentzer moved and Trustee Haight seconded to approve the new hire and the application for alternative authorization of Sarah Murt as Science Teacher. A vote was taken and the motion passed.

Tammy Demean, a Gonzaga University Doctor of Nursing Practice student has asked to do research in our school with suicide awareness and prevention. The project would involve training for teachers and other staff. Trustee Haight moved and Trustee Knowlton seconded to approve Tammy Demean's proposal. A vote was taken and the motion passed.

The FCC lawsuit involving many schools in Idaho also named Highland as a defendant. The lawsuit was related to the ENA / IEN debacle and voided contract. Trustee Haight moved and Trustee Pentzer seconded to approve Highland agreeing to the settlement between the FCC, the State of Idaho and this school district, as well as other Idaho school district of the pending USAC Claims. This settlement appears to be in the District's best interest and helps insure the District's continued access to the E-Rate Program for the District. A vote was taken and the motion passed.

Caped Credit Union is offering more banking services that are free as compared to at least \$125 per month for Wells Fargo, the District's current bank. Last week it was learned that the Cottonwood branch will be closing. This would mean a 30 minute drive to Grangeville or 40 minutes to Lewiston to go to the bank. We have the ability to make deposits to the Caped accounts at Cottonwood Credit Union in downtown Craigmont as part of the shared branch program. Caped offers ACH services for payroll direct deposit which Cottonwood Credit does not and will pay interest on checking with no monthly fees. The District opened an account last December and needs to add more signatories to follow our current practice of having two signatures on checks, with the Board Chair and Vice Chair being two of the possible signers. The other signer to add will be the Superintendent. Current signers, Office Manager Shannan Randall and Business Manager Nathan Weeks will remain the same. Trustee Pentzer moved to add Board Chairman Erle Striebeck, Board Vice Chair Mere Jo Haight and Superintendent Brad Baumberger as signatories on the Caped accounts. Trustee Knowlton seconded the motion which was passed.

The First Reading of the following policies was held. Corrections and edits were noted and will be incorporated.

- Policy 416.0 - Education of Homeless Students
- Policy 417 – Entrance, Placement, and Transfer
- Policy 730 – Unpaid School Meal Charges
- Delete Policy 500.19 – Title I Parental Involvement
- Policy 505 – Parent and Family Engagement
- Policy 505.1 – Parent and Family Engagement Guidelines
- Policy 815.0 – Parents Right-to-Know Notices

The policies will be on the agenda for September for a second reading. No action taken.

The High School Student Handbook was presented to the board. Updates were explained and corrections were noted. Trustee Pentzer moved and Trustee Haight seconded to approve the Handbook with corrections. A vote was taken and the motion passed.

Superintendent Baumberger touched on the completion of facility projects which included the Gym Windows and carpet in 3 rooms. He also talked about the positive Special Education Report received from the State. He noted the Special Education team has everything entered and updated and is compliant.

Principal Hatfield talked about 7-12 registration that started today with around 60% completing it. She talked about working on the K-3 Literacy plan as well as the College and Career Readiness Plan. She talked about the progress in updating curriculum that is almost complete so the School can now be on a rotation. Glasses are being provided by the local library so all of the students can view the eclipse on August 21, the first day of school.

Final discussion was held on the school being used for fire crew purposes for 15 days in July. Some discomfort was had from the occupation but nothing serious.

With no further business to come before the board, Chairman Striebeck declared the meeting adjourned at 8:18pm.

Clerk

Board Chairman