

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
January 13, 2014

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, Davis, Pentzer, and Haight. Chairman Johnston presided at the meeting. Also attending was Clerk Weeks and Superintendent Baumberger. The audience included Josette Nebeker, Dale Johnson, Carolyn Thomason, Catherine Patterson, and Merrie Rampy.

One change was proposed to the agenda as follows:

4E. Bus Inspection Results – Carolyn Thomason

Trustee Stigum moved and Trustee Haight seconded to accept the change to the agenda. The new item came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Davis seconded that the consent agenda be approved. This included certain current bills of this school district, be paid as presented: checks - #28996 - 29036 totaling \$56,410.98. A vote was taken and the motion passed.

Merrie Rampy gave a Counselor Report. She talked about the presented handouts on updating the graduation requirements to reflect changes from the state. She also talked about alternative paths to graduation.

Superintendent Baumberger talked about the need to have a required Parent Meeting for Title I and Homeless information.

Fundraising was a topic on the agenda. Superintendent Baumberger talked about the upcoming Athletic Fundraiser scheduled for February 15 which is an adult event. He also talked about the season ticket sales and increased concessions sales.

Clerk Weeks discussed the process in the works to put the bus contract out for bid. A copy of the current contract was included in the packet. The plan is to get the bid published and sent to the contractors on the State Department of Education list within the next week. There is a required 4-week publishing period. After a successful bid is received and an agreement is reached, the State Department of Education has 21 days to review it before the contract can be finalized. Also during this time period, information will also be compiled to review the position of the District taking over busing.

Carolyn Thomason of Harlow's discussed the results of the spot inspection done by Virginia Overland of the State Department of Education earlier in the day. Two buses were selected, one of Harlow's as well as the district bus and were found to have some issues. The district bus had an exhaust leak which will require being placed out of service until repairs are done. Paperwork was mostly in order. Also, a mishap happened on Harlow's lot where a Harlow's bus was backed into the district bus breaking a window, windshield and a mirror. Repairs are in the works.

The matter of what to set the amount of the Supplemental Levy for the next school year was discussed. An inquiry from a patron was made as to what was "Plan B" if the levy failed. Discussion was had about incremental lowering of the levy amount and having no levy at all. It was requested that a rundown of what the levy supports would be most useful. The consensus was that an increase was not needed but that given our minimal fund balance of \$53,000 at the end of the last fiscal year, it would not be prudent to decrease it. Both the Governor's office and the State Department of Education proposed modest increases to funding but nothing is certain at this point. Trustee Pentzer moved and Trustee Davis seconded to keep the levy the same at \$499,000 for the 2014-2015 Fiscal year. A vote was taken and the motion passed.

A date for the Levy Information Meeting was discussed and the consensus was to have it on February 26 at 7:00 in the gym.

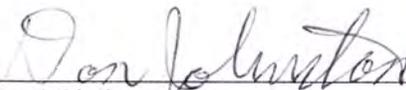
No further administrative reports were deemed to be needed.

No executive session was deemed to be needed.

Trustee Pentzer moved to adjourn.

Chairman Johnston declared the meeting adjourned at 8:13 p.m.

  
Clerk

  
Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
February 12, 2014

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:02 p.m. Present were Trustees Johnston, Stigum, and Pentzer. Trustees Davis was absent. Trustee Haight arrived at 7:25pm. Chairman Johnston presided at the meeting. Also attending was Clerk Weeks, Principal Hill, and Superintendent Baumberger. The audience included Josette Nebeker, Holly Droegmiller, Carolyn Thomason, Nathan Haight, Jacob Briggs, Lorraine Briggs, and Merrie Rampy.

Three changes were proposed to the agenda as follows:

- 4C. Senior Project Update – Nathan Haight
- 8A. Declare Vacancy – Softball Coach
- 8B. Resignation – Assistant Boys Basketball Coach – Sean Weekes

Trustee Pentzer moved and Trustee Stigum seconded to accept the changes to the agenda. The new items came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Pentzer seconded that the consent agenda be approved. This included certain current bills of this school district, be paid as presented: checks - #29041 - 29078 totaling \$57,176.92. A vote was taken and the motion passed.

Merrie Rampy gave a Counselor Report. She talked about alternative paths to graduation.

Superintendent Baumberger talked about the Parent Meeting for Title I and Homeless information that was held last night.

Nathan Haight talked about the progress of his senior project. The sheeting is on except for the very top. Doors and windows are in progress. Nathan also talked about providing special recognition to Erle Striebeck for his mentorship.

Clerk Weeks discussed the status of putting the bus contract out for bid. The required ads have been placed and the bid opening date is February 24, 2014 at 2:00pm. A scenario of the District taking over the busing operation was presented and reviewed.

The First Reading of Policy 415.01 was held. More review was felt to be necessary before adoption.

Superintendent Baumberger reviewed what he was planning to present at the Levy Information meeting. A discussion was held about additional information to be considered for presentation. One of the topics was fundraising.

Superintendent Baumberger also requested that the next regular meeting be held on Wednesday March 12 due to a scheduling conflict.

Trustee Pentzer moved and Trustee Haight seconded to enter into executive session as provided

under Idaho Code Section 67-2345(b) and (d). A roll call vote was taken with all four board members present voting aye at 8:24pm. The general tenor of the executive session was discussion of student issues and personnel issues. Trustee Pentzer moved that the board leave executive session and reconvene in regular session at 9:03pm. Trustee Haight seconded the motion which was passed.

Trustee Stigum moved and Trustee Pentzer seconded to allow an extension of time for Student X for his senior project paper. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Haight seconded to declare a vacancy for the softball coach position. Debbie Marker had been approved to return but has not resigned in writing although she has turned in her keys and verbally stated she would not return. A vote was taken and the motion passed.

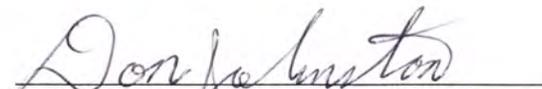
Trustee Pentzer moved and Trustee Stigum seconded to accept the resignation of Sean Weekes as Assistant Boys Basketball Coach. A vote was taken and the motion passed.

Trustee Stigum moved to adjourn.

Chairman Johnston declared the meeting adjourned at 9:08 p.m.



Clerk



Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Special Meeting  
February 26, 2014

The Board of Trustees of Joint School District #305 met in special session in the gymnasium of the school at 7:02 p.m. Present were Trustees Johnston, Haight, Stigum, and Pentzer. Trustee Davis was absent. Also attending were Clerk Weeks, Principal Hill, and Superintendent Baumberger. Chairman Johnston presided at the meeting.

The audience included: Katy Haight, Karen Johnston, Mike Haight, Cody Killmar, Kate Dutcher, Brad Case, Kris Case, Nathan Case, Owen Case, Monte Thomason, Carolyn Thomason, Jeremiah Wynott, Catherine Patterson, Alia Riggers, Lynn Johnson, Holly Droegmiller, Brenda Stigum, Shannan Randall, Bill Heath, Danette Horrocks, Julie Yochum, Josette Nebeker, Neile Crew, and Steve Wherry.

No changes were proposed to the agenda.

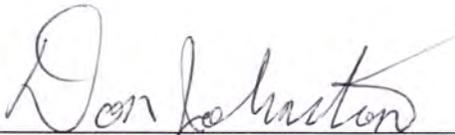
Superintendent Baumberger gave a presentation to explain the supplemental levy request of \$499,000 to be voted on at the March 11 election. A few questions were answered after that.

Three trustees made short comments.

Trustee Pentzer moved to adjourn. Trustee Haight seconded the motion.

Chairman Johnston declared the meeting adjourned at 7:45 p.m.

  
\_\_\_\_\_  
Clerk

  
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Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
March 12, 2014

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, Davis, and Pentzer. Trustee Haight was absent. Chairman Johnston presided at the meeting. Also attending was Clerk Weeks, Principal Hill, and Superintendent Baumberger. The audience included Josette Nebeker, Carolyn Thomason, Jeremy Hageness, Kimberly Young, and Merrie Rampy.

Three changes were proposed to the agenda as follows:

- 8. Add (d) Student Issue
- 9A. Consider Student Request for Extension
- 9B. Softball Coach Hire
- Change 9) Adjourn to 10) Adjourn

Trustee Stigum moved and Trustee Pentzer seconded to accept the changes to the agenda. The new items came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Stigum seconded that the consent agenda be approved. This included certain current bills of this school district, be paid as presented: checks - #29083 - 29121 totaling \$45,063.97. A vote was taken and the motion passed.

Merrie Rampy gave a Counselor Report. She talked about activities regarding college research. Graduation requirements were discussed. More work needs to be done on graduation requirements. It was the consensus that the policy for consideration further down on the agenda would be on the agenda again next month.

The one bus contract bid received from Harlow's was discussed. With the proposed increase of 3.6%, a revised spreadsheet was handed out to compare continuing with Harlow's or having the district take over the busing operation. Jeremy Hagness of Harlow's said they plan to bring in two new buses next year, two the following year, and one more in Year 3. After some discussion, it was requested that the bid be revised with the scenario that Highland would buy the fuel instead of Harlow's. Jeremy will review the bid and provide the alternative bid by next week so that the board could have time to further review it.

Clerk Weeks discussed the unofficial results of the supplemental levy election held yesterday. The measure passed with 168 Yes votes and 76 No votes. Once the Lewis County Commissioners canvass the ballots, the results will be official.

Principal Hill gave a short report.

Trustee Stigum moved and Trustee Pentzer seconded to enter into executive session as provided under Idaho Code Section 67-2345(b) and (d). A roll call vote was taken with all four board members present voting aye at 7:50pm. The general tenor of the executive session was discussion of student issues and personnel issues. Trustee Pentzer moved that the board leave executive session and reconvene in regular session at 8:27pm. Trustee Davis seconded the motion which was passed.

Trustee Pentzer moved and Trustee Stigum seconded to amend the agenda to add:

9C) New Hire – Junior High Track Coach – Scott Hill.

A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Davis seconded to allow an extension of time until April 14 for Student A and Student B for final completion of their senior projects. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Davis seconded to approve the hire, as co-coaches for Softball for the Spring 2014 season, Rusty Lorentz and Jesse Roehl. The consensus was that they would evenly split the Highland stipend unless the Culdesac School District agrees to pay a coach stipend to Jesse Roehl. In that case, Mr. Lorentz would receive the Highland stipend and Mr. Roehl would receive the Culdesac Stipend. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Stigum seconded to approve the hire of Scott Hill as Junior High Track Coach for the Spring 2014 season. Mr. Hill indicated a couple of volunteers have indicated their availability to assist with meets. A vote was taken and the motion passed.

Trustee Davis moved to adjourn.

Chairman Johnston declared the meeting adjourned at 8:31 p.m.

  
Clerk

  
Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
April 14, 2014

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, Davis, Haight, and Pentzer. Chairman Johnston presided at the meeting. Also attending was Clerk Weeks, Principal Hill, and Superintendent Baumberger. The audience included Miranda Hendren, Patty Weeks, Tim Droegmiller, Virginia Overland, Jacob Iverson, Josette Nebeker, Carolyn Thomason, Jeremy Hageness, Katy Haight, Dennis Burgess, Catherine Patterson, and Merrie Rampy.

One change was proposed to the agenda as follows:

4B. Senior Project Presentation - Miranda Hendren

Trustee Stigum moved and Trustee Pentzer seconded to accept the change to the agenda. The new item came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Stigum seconded that the consent agenda be approved. This included certain current bills of this school district, be paid as presented: checks - #29126 - 29173 totaling \$54,502.07. A vote was taken and the motion passed.

Merrie Rampy gave a Counselor Report. She talked about activities regarding SAT tests. The Science Olympiad went well, Highland teams had several top10 finishes.

Miranda Hendren talked about the Stephanie Hendren Fun Run she organized for her Senior Project. She had over 75 runners.

The one bus contract bid received from Harlow's was discussed again. Trustee Pentzer presented his research into having Highland take over the busing operation. After a lengthy discussion, Jeremy Hageness proposed giving a credit for fuel not used when a bus does not have to run the whole route. This credit would be calculated at the end of the school year. There was further discussion on this and consideration of the annual cash costs to the district over the next several years under the competing proposals. Trustee Haight moved to accept Harlow's bid with the adjustment for the cost of fuel not used on miles not driven for routes. Trustee Davis seconded the motion which was passed 4-1 with Trustee Pentzer voting nay.

The Second Reading of Policy 415.01 – Graduation Requirements was held. Trustee Stigum moved and Trustee Davis seconded to approve the amended policy. A vote was taken and the motion was passed.

The proposed 2014-2015 School Calendar was presented for consideration. School would start on August 25, 2014 and the last day would be June 4, 2015 with Graduation set for May 30, 2015 at 2:00pm. Trustee Stigum moved and Trustee Pentzer seconded to approve the calendar. A vote was taken and the motion was passed.

The resignation of Scott Hill, Secondary Principal, Athletic Director, and Junior High Track

Coach was presented effective at the end of the school year. With deep regret, Trustee Stigum moved to accept the resignation. Trustee Davis, with similar deep regret, seconded the motion. A vote was taken and the motion was passed.

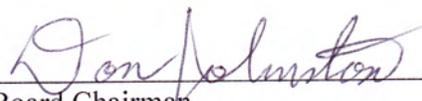
The topic of hiring for the Boys Basketball Coach for the next school year was covered. The current coach, Patty Weeks, talked about how the season went and plans for the future. Tim Droegmiller was revealed as the other applicant for the position and similarly talked about things he has done with basketball. Trustee Haight moved and Trustee Davis seconded that a vote on this agenda item be postponed until the next meeting so that Superintendent Baumberger could interview the two candidates and bring a recommendation. A vote was taken and the motion was passed.

Superintendent gave a short report on how the Federal Program Monitoring went and the small number of items that have to be addressed.

Trustee Davis moved to adjourn.

Chairman Johnston declared the meeting adjourned at 9:40 p.m.

  
Clerk

  
Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
May 12, 2014

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, Haight, and Pentzer. Trustee Davis was absent until later in the meeting. Chairman Johnston presided at the meeting. Also attending was Clerk Weeks, Principal Hill, and Superintendent Baumberger. The audience included Kimberly Young, Jeremiah Wynott, Bryce Scrimsher, Tim Droegmiller, Josette Nebeker, Katy Haight, Merrie Rampy, Nathan Haight, Janae Davis, Melissa Anthis.

Two changes were proposed to the agenda as follows:

- 4A. Senior Project Presentation – Kimberly Young
- 4B. Senior Project Update – Nathan Haight

Trustee Haight moved and Trustee Stigum seconded to accept the changes to the agenda. The new items came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Haight seconded that the consent agenda be approved. This included certain current bills of this school district, be paid as presented: checks - #29178 - 29217 totaling \$56,623.68. A vote was taken and the motion passed.

Kimberly Young talked about the community service component of her Senior Project. She cleaned the trash around area historical sites.

Nathan Haight talked about the progress of his Senior Project, the Football Concession Stand. He has received nearly enough donations to complete the project this summer.

Merrie Rampy gave a Counselor Report. She said all seniors are on track for graduation, they just need to finish this semester's classes. She talked about IDLA for the summer and student class plans and requests.

Counseling for future years was discussed. Anything that happens depends on funding.

Policy 300.1 – Hiring Process and Criteria was included for review. No action taken.

Trustee Haight moved to amend the agenda to move Item 5A. Boys Basketball Coach – 2014-2015 year – Patty Weeks to 8B. Trustee Stigum seconded the motion which was passed.

Trustee Stigum moved and Trustee Pentzer seconded to approve the provisional new hire of Sarah Hatfield as K-12 Principal and Assistant Athletic Director for the 2014-2015 school year. Once the remaining evaluation documents have been received and deemed satisfactory, the “provisional” will be removed and a contract will be sent to her. A vote was taken and the motion passed.

The discussion of what to do with the District's 1998 Blue Bird bus was discussed. A quote for the sale of was received from Harlow's. In order to sell it, advertisement for bids must be made twice before selling it. Trustee Stigum moved and Trustee Haight seconded to declare the bus surplus and proceed with advertisement to sell it. A vote was taken and the motion passed.

Clerk Weeks discussed the need to raise lunch prices again this year. Our paid lunch price of \$2.00 is below the difference between the School Lunch program paid lunch reimbursement and the free lunch reimbursement. Increasing the adult lunch price from \$3.75 to \$4.00, the High School lunch price from \$2.50 to \$2.75 and the Elementary lunch price from \$2.25 to \$2.50 would get the District nearly in compliance and raise about \$2,000 per year. Trustee Stigum moved and Trustee Haight seconded to advertise to increase the lunch prices and to hold a hearing on June 9, 2014 as part of the regular board meeting. A vote was taken and the motion passed.

The First Reading of the following policies was held.

- Policy 448.2 – Electronic Transfer or Release of Information.
- Policy 500.3 – Secondary Curriculum

Trustee Pentzer moved and Trustee Stigum seconded to approve the amended policies. A vote was taken and the motion was passed.

Trustee Davis arrived to take his seat on the board at 7:38am. He was in his Sheriff's Deputy uniform and asked if anybody objected. There was no concern expressed.

Chairman Johnston, after some discussion, appointed Trustee Davis and Trustee Stigum to hand out Diplomas at Graduation.

Chairman Johnston, after some discussion, appointed Trustee Davis and Trustee Johnston to serve as the board's representative for negotiations with the Highland Education Association for the Master Agreement for the 2014-2015 school year.

The date for the July Meeting was discussed. The consensus was that July 7 would be a more workable date than July 14.

Superintendent gave a short report on Culdesac High School's class numbers in the coming years. There is a general agreement with Culdesac that Highland will host all sports except for Softball in the next two year cycle. Once documents are finalized, the items will be presented at a coming board meeting.

Trustee Stigum moved and Trustee Pentzer seconded to enter into executive session as provided under Idaho Code Section 67-2345(b) and (d). A roll call vote was taken with all five board members present voting aye at 7:52pm. The general tenor of the executive session was discussion of student issues and personnel issues. Trustee Stigum moved that the board leave executive session and reconvene in regular session at 8:45pm. Trustee Davis seconded the motion which was passed.

The board came out of executive session with a proposed plan for staffing for the next school year. No board action was taken. Superintendent Baumberger will work to inform those affected before the next regular meeting which will be called for June 9, 2014 at 7:00pm.

Trustee Pentzer moved to approve a new one-year Superintendent Contract with Brad Baumberger for the 2014-2015 School Year at an annual salary of \$81,000. Superintendent Baumberger accepted the offer. Trustee Stigum seconded the motion which was passed.

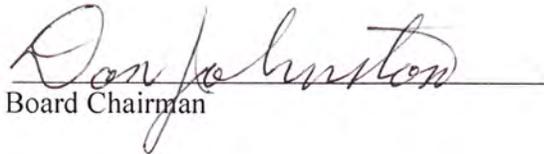
Trustee Haight moved and Trustee Stigum seconded to reopen the Boys Basketball Coach position for enough time for ads to be placed and appear in the Idaho County Free Press and the Lewiston Tribune for two more weeks. The ad is to be run for the next two Wednesdays and Sundays in the Tribune. It will also be placed on the Idaho Education Jobs website. A vote was taken and the motion passed.

Trustee Davis moved to adjourn.

Chairman Johnston declared the meeting adjourned at 8:43 p.m.



Clerk



Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
June 9, 2014

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, Haight, and Pentzer. Trustee Davis was absent. Chairman Johnston presided at the meeting. Also attending was Clerk Weeks and Superintendent Baumberger. The audience included Sarah Hatfield, Dorothy Tiede, Alia Riggers, Kate Dutcher, Neile Crew, Julie Yochum, Shelly Romine, Merrie Rampy, Josette Nebeker, Teresa Reid, Danette Horrocks and Steve Wherry.

One change was proposed to the agenda as follows:

6H. Staff Letter to the Board

Trustee Stigum moved and Trustee Haight seconded to accept the change to the agenda. The new item came up after the agenda was posted. A vote was taken and the motion passed.

Chairman Johnston recognized the attendance of Sarah Hatfield, the K-12 Principal for the next school year.

Trustee Pentzer moved and Trustee Haight seconded that the consent agenda be approved. This included certain current bills of this school district, be paid as presented: checks - #29223 - 29268 totaling \$52,888.91. A vote was taken and the motion passed.

Merrie Rampy gave an Academic Advisor Report. She talked about the progress of students progressing to the next grade.

Superintendent Baumberger discussed the activities of the teachers during the summer.

A hearing to consider the need to raise lunch prices was held. Our paid lunch price of \$2.25 for elementary students is below the difference between the School Lunch program paid lunch reimbursement and the free lunch reimbursement. Increasing the adult lunch price from \$3.75 to \$4.00, the High School lunch price from \$2.50 to \$2.75 and the Elementary lunch price from \$2.25 to \$2.50 would keep the District in compliance and raise about \$2,000 per year. Trustee Stigum moved and Trustee Haight seconded to increase the lunch prices as advertised. A vote was taken and the motion passed.

One bid was received for the 1998 Blue Bird bus from Harlow's for \$3,500. Trustee Stigum moved and Trustee Haight seconded to accept the Harlow's bid. A vote was taken and the motion passed.

The hearing for the 2013-2014 Amended School Budget and the 2014-2015 School Budget was held. Clerk Weeks discussed the highlights. No other comments were heard. Trustee Pentzer moved and Trustee Haight seconded to approve the budgets as presented. A vote was taken and the motion passed.

The Master Agreement for the 2014-2015 School Year was presented. Trustee Stigum moved and Trustee Pentzer seconded to accept the Master Agreement. A vote was taken and the motion passed.

The renewal of sports co-ops with Culdesac High School was presented as follows.

- Volleyball
- Boys Basketball
- Girls Basketball
- Boys Baseball
- Girls Softball

The Football Coop with Nezperce and Culdesac had been renewed at the November meeting. Trustee Haight moved and Trustee Stigum seconded to approve the sports co-ops as presented. A vote was taken and the motion passed.

For Cross Country, renewal of the collective coop with Culdesac High School and Prairie High School with the addition of Timberline High School was presented. Trustee Pentzer moved and Trustee Stigum seconded to approve the Cross Country sports co-op as presented. A vote was taken and the motion passed.

The topic of the District supporting extra-curricular activities in order to reduce the fundraising activities that have been underway was discussed. Various ideas were considered and more effort will be put into considering this. No action taken.

Josette Nebeker, Ag Teacher, discussed the possibility of getting a grant to put up a better greenhouse and to consider repurposing the tennis court for the greenhouse. The idea was appealing but more information needed to be gathered.

The Highland Staff had sent a letter to all of the board members to request the opportunity to work on Discipline. A discussion was held about how to proceed. It will be considered at the next meeting.

No further comments were offered for Administrative reports.

Trustee Pentzer moved and Trustee Haight seconded to enter into executive session as provided under Idaho Code Section 67-2345(b) and (d). A roll call vote was taken with all four board members present voting aye at 8:26pm. The general tenor of the executive session was discussion of student issues and personnel issues. Trustee Haight moved that the board leave executive session and reconvene in regular session at 10:21pm. Trustee Stigum seconded the motion which was passed.

A list of returning teachers, class advisors, and extra-curricular supplemental contracts for the 2014-2015 school year was presented to the board. Trustee Stigum moved and Trustee Pentzer seconded to approve the list as follows.

Chris Cowan  
Neile Crew  
Kate Dutcher  
Terrie Hines  
Danette Horrocks  
Michelle Jones  
Debi Moody  
Josette Nebeker  
Connie Pentzer  
Merrie Rampy  
Teresa Reid  
Alia Riggers  
Shelly Romine  
Dorothy Tiede  
Joan Tiede  
Julie Yochum

Class Advisors:

Grade 11 – Shelly Romine  
Grade 10 – Dorothy Tiede  
Grade 9 – Debi Moody  
Grade 8 – Terrie Hines  
Grade 7 – Merrie Rampy  
Grade 6 – Connie Pentzer

Extra-Curricular Supplemental Contracts:

Music – Chris Cowan  
Band – Chris Cowan  
BPA – Terrie Hines  
Yearbook – Terrie Hines  
Photography – Terrie Hines  
FCCLA – Neile Crew  
Concessions – Neile Crew

A vote was taken and the motion passed.

A list of Coaches eligible for re-hire was presented to the board. Trustee Pentzer moved and Trustee Haight seconded to approve the list as follows.

Football – Ken Hart (volunteer)  
Assistant Football – Terry McIlvain  
Junior High Football – Mitchell Scott  
Assistant Junior High Football – Chad Lowe  
Volleyball – Danette Horrocks  
Assistant Volleyball – Shandrie Stigum  
Junior High Volleyball – Danette Horrocks  
Assistant Junior High Volleyball – Shandrie Stigum  
Boys Basketball – Patty Weeks  
Girls Basketball – Rusty Lorentz  
Assistant Girls High School Basketball – Jennifer Enneking  
Junior High Boys Basketball – Tim Droegmiller  
Junior High Girls Basketball – Jeremiah Wynott  
Baseball – Rick Zehr  
Assistant Baseball – Brandon Randall (volunteer)  
Softball Co-Coach – Rusty Lorentz  
Track Coach – Kelley Hewett  
Cross Country – Kelley Hewett  
Cheer Co-Coach – Leann Webber  
Cheer Co-Coach – Jordyn Braucher

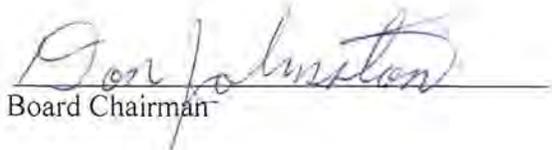
A vote was taken and the motion passed.

Trustee Stigum moved to adjourn.

Chairman Johnston declared the meeting adjourned at 10:25 p.m.



Clerk



Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
July 7, 2014

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:03 p.m. Present were Trustees Johnston, Stigum, Haight, and Davis. Trustee Pentzer was absent. Also attending was Clerk Weeks and Superintendent Baumberger. The audience included Danette Horrocks, Alia Riggers, Bill Heath, Shelly Romine, Merrie Rampy, Terrie Hines, and Steve Wherry.

Chairman Johnston opened the meeting then turned it over to Clerk Weeks for the purpose of the annual reorganization. Clerk Weeks then asked for nominations for Chairman. Trustee Davis nominated Trustee Stigum for Chairman. He soon withdrew the nomination. Trustee Davis then moved that the same slate of officers with Trustee Johnston as Chairman and Trustee Stigum as Vice Chairman continue for the next year and that nominations be closed. Trustee Johnston seconded the motion. A vote was taken and the motion was passed.

Chairman Johnston then presided at the meeting.

Trustee Stigum moved and Trustee Davis seconded as follows:

To keep the regular board meetings on the second Monday of each month at 7:00pm.

To post the notice of the monthly meetings at the District Office and at the Post Offices in Craigmont and Winchester as well as on the District's website.

A vote was taken and the motion passed.

No changes were proposed to the agenda.

Trustee Haight moved and Trustee Stigum seconded that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks - #29274 - 29320 totaling \$61,120.41. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Davis seconded to postpone the walk-through until the August Meeting. A vote was taken and the motion passed.

Merrie Rampy gave an Academic Advisor Report. She talked about the student learning plan that is being developed for planning and tracking purposes.

Merrie Rampy, covering for Josette Nebeker who is at a FFA meeting, handed out possible plans for a greenhouse. Trustee Johnston commented that he is opposed to using the tennis court as a foundation. Others expressed disapproval of that idea. Ms. Nebeker was reached by phone and was able to discuss the project. Support was offered by board members to help it proceed and being located more or less where it was placed except in a west-east orientation. Trustee Stigum moved and Trustee Davis seconded to proceed forward with the greenhouse. A vote was taken and the motion passed.

A discussion was held about the next step in improving discipline in the school after a letter of concern from teachers was submitted to the Board in June. Trustees Johnston and Trustee Davis expressed interest in being part of the process. Once the incoming Principal has arrived for the school year, the process can continue.

Superintendent Baumberger covered proposed changes to athletic eligibility. The changes would more closely align with Idaho High School Activities Association rules. Trustee Stigum moved and Trustee Haight seconded to amend the student handbook with the updated eligibility rules. A vote was taken and the motion passed.

Superintendent Baumberger discussed the upcoming accreditation process. Doug Flaming, Superintendent of Nezperce School District, is heading up the review team. Their visit will take place on January 26 and 27 of next year.

Requirements for an updated Strategic Plan were discussed in connection with possibly-updated Mission and Vision Statements. Further discussion was had about which Idaho School Board Association training package to select. No action taken.

The renewal and extension of the Agreement with Kerrie Raines for Special Ed Services was presented. Trustee Stigum moved to retain Kerrie Raines for the coming school year as a consultant for Special Education services. Trustee Davis seconded the motion which was passed.

No further comments were offered for Administrative reports.

Trustee Stigum moved and Trustee Haight seconded to enter into executive session as provided under Idaho Code Section 67-2345(b) and (d). A roll call vote was taken with all four board members present voting aye at 8:15pm. The general tenor of the executive session was discussion of student issues and personnel issues. Trustee Haight moved that the board leave executive session and reconvene in regular session at 8:32pm. Trustee Stigum seconded the motion which was passed.

Trustee Stigum moved and Trustee Davis seconded to approve an alternative plan for graduation for Student X. A vote was taken and the motion passed.

Trustee Stigum moved to adjourn.

Chairman Johnston declared the meeting adjourned at 8:33 p.m.

  
Clerk

  
Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
August 11, 2014

The Board of Trustees of Joint School District #305 met in regular session in the cafeteria of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, Haight, and Pentzer. Trustee Davis was absent. Also attending was Clerk Weeks, Superintendent Baumberger, and Principal Hatfield. The audience included Alia Riggers, Josette Nebeker, Patty Weeks, Katy Haight, Merrie Rampy, Terrie Hines, Dorothy Tiede, Sam Weeks, Morgan Weeks, and Steve Wherry. Chairman Johnston presided at the meeting.

Four changes were proposed to the agenda.

4A. Academic Advisor Report changed to 4B.

4A. Sam Weeks – Interscholastic Star

4C. Katy Haight – School Fight Song

4D. Fire Report

Trustee Stigum moved and Trustee Haight seconded to accept the changes to the agenda. A vote was taken and the motion passed.

Trustee Haight moved and Trustee Stigum seconded that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: check #29321 for \$2,419.00 and checks #29326 – 29366 totaling \$129.52. A vote was taken and the motion passed.

Larry Simms, of the Incident Command staff, talked about the progress of the Big Cougar Fire in Southern Nez Perce County. There have been 440 people working on the fire. It is mostly contained except for a stretch near Eagle Creek. He expressed appreciation for the use of the school which began on August 3 and is scheduled to end on August 19.

Sam Weeks unfurled the banner he received last Wednesday at the IHSAA banquet in Boise. He is the third recipient of the award from Highland in the last 5 years. The banner will be hung in the gym.

Katy Haight presented an idea to have a sign/banner in the gym with the school fight song. She had around \$200 left over from the 3 on 3 tournament she organized during the June Picnic. The consensus was that it was a great idea and that she should proceed.

Merrie Rampy gave an Academic Advisor Report. She talked about getting ready for student registration next week and Advanced Opportunities for students. She is also working on a college tour.

Josette Nebeker that the fire crews are using the shop and the area around it. After they are gone, she will be able to proceed with the greenhouse.

The latest draft of the Strategic Plan was presented. There is a new State mandate to have a strategic plan adopted by September 1 and posted on the website. The Mission Statement would be changed with the addition of the word “all” before the word “children”. The Vision Statement would be “Improving Lives Through Learning.” Trustee Stigum moved to use the document to come into compliance with the State mandate. Trustee Haight seconded the motion which was passed.

Principal Hatfield presented the two student handbooks and highlighted changes. Some other changes were noted as well. Trustee Pentzer moved and Trustee Haight seconded to approve the handbooks with the noted changes. A vote was taken and the motion passed.

Additional comments under Administrative reports included considering changing the calendar for the elementary with those students being released four days earlier in May. Principal Hatfield talked about the upcoming Ice Cream Social and the addition of advisory periods for secondary students.

At 8:15, the power went out.

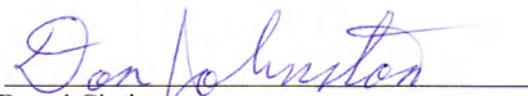
Trustee Stigum moved and Trustee Johnston seconded to accept the resignation of Terry McHenry as Kitchen Manager. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Haight seconded to approve the new hire of Amanda Beck as Kitchen Manager. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Haight seconded to enter into executive session as provided under Idaho Code Section 67-2345(b) and (d). A roll call vote was taken with all four board members present voting aye at 8:25pm. Since it was still dark, the meeting was moved to the office. The general tenor of the executive session was discussion of student issues and personnel issues. Trustee Stigum moved that the board leave executive session and reconvene in regular session at 8:40pm. Trustee Pentzer seconded the motion which was passed.

Chairman Johnston declared the meeting adjourned at 8:40 p.m.

  
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Clerk

  
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Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
September 8, 2014

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, Haight, Davis, and Pentzer. Also attending was Clerk Weeks, Superintendent Baumberger, and Principal Hatfield. The audience included Carolyn Thomason, Bill Heath, Josette Nebeker, Katy Haight, Merrie Rampy, Jeremiah Wynott, and Steve Wherry. Chairman Johnston presided at the meeting.

One change was proposed to the agenda.

Add: 8B. New Hire - Assistant Boys Basketball Coach - Tim Droegmiller

Trustee Davis moved and Trustee Haight seconded to accept the change to the agenda. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Davis seconded that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks #29372 – 29423 totaling \$47,498.82. A vote was taken and the motion passed.

Merrie Rampy gave an Academic Advisor Report. She talked about how student registration went and more about Advanced Opportunities for students. She also talked about the progress with possible college tours. In addition, she handed out a list of actions she has been taking with regard to being an academic advisor.

A walk-through of the school was held starting at 7:28 and ending at 7:46. It was nearly dark outside but the highlights were covered. This included repaired concrete, new flooring, and pads on the stage.

Josette Nebeker talked about the next steps to move forward with the greenhouse. The rental of the school for firefighters slowed the project down for a time. She has learned that can use PTE funds to help with funding the project. She is pursuing another grant opportunity as well. She has a meeting scheduled to locate water and power.

The First Reading of Policy 300.47 – Smoke Free Workplace and Policy 425.0 – Student Drug, Alcohol, and Tobacco Use was held. Trustee Pentzer moved and Trustee Stigum seconded to approve the policies as updated. A vote was taken and the motion passed.

Many activity trips for which the District currently uses a yellow bus have under 15 students in participation. The cost last year for these trips was around \$19,000. The possibility of buying a 15-passenger van was discussed. Currently, the model year for the factories is in transition but the State contract for vehicles has been extended for another model year. Trustee Pentzer moved and Trustee Haight seconded to pursue the purchase of a 15-passenger van. A vote was taken and the motion passed.

Principal Hatfield reviewed statistics from the first few weeks of school. There are 182 students enrolled, 85 K-5, 97 6-12. 7<sup>th</sup> is the largest with 20. Free and reduced lunch eligibility is 64% for K-5 and 40% for 6-12. There are 25 SPED students. She reviewed the PACK program and progress with the IRI testing.

Superintendent Baumberger offered light comments for Administrative reports. Discussion about improving the track was held. Money could come from Plant Facility funds as needed.

A discussion was held about the letter from Mike Erickson, Class of 1978. He has made a \$1,000 donation to the Highland Foundation for the last three years and wants to encourage others to do the same. Chairman Johnston said he would call him and proceed from there.

No executive session was deemed to be needed.

Trustee Pentzer moved as follows:

Accept the Resignation of Merrie Rampy as 7<sup>th</sup> Grade Advisor

Approve the following New Hires:

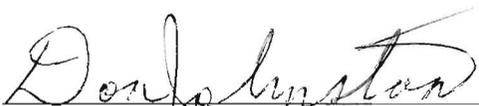
- Josette Nebeker – 7<sup>th</sup> Grade Advisor
- Sarah Hatfield – 12<sup>th</sup> Grade Advisor
- Tim Droegmiller – Assistant Boys Basketball Coach

Trustee Stigum seconded the motion which was passed.

The renewal of the Memorandum of Understanding with the Lapwai School District to share Business Services was reviewed. The term of the agreement is to run from November 1 through June 30, 2015. Trustee Haight moved and Trustee Pentzer seconded to approve the MOU as presented. A vote was taken and the motion passed.

Chairman Johnston declared the meeting adjourned at 8:55 p.m.

  
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Clerk

  
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Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
October 13, 2014

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, Haight, Davis, and Pentzer. Also attending was Clerk Weeks, Superintendent Baumberger, and Principal Hatfield. The audience included Carolyn Thomason, Brad Calkins, Josette Nebeker, and Merrie Rampy. Chairman Johnston presided at the meeting.

Two changes was proposed to the agenda.

Add: 6C. Ag Advisory Committee  
6D. Bus Routes

Trustee Pentzer moved and Trustee Stigum seconded to accept the change to the agenda. A vote was taken and the motion passed.

Trustee Haight moved and Trustee Davis seconded that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks #29428 – 29495 totaling \$109,257.00. A vote was taken and the motion passed.

Merrie Rampy gave an Academic Advisor Report. She talked about the upcoming testing schedule with PSATs, ASVAB and the like. She presented her research into doing a college tour. Carolyn calculated that the bus costs alone would be \$4,200 to \$5,000. With other travel costs would bring the total over \$7,000. The consensus was to pursue other less expensive options.

Josette Nebeker talked about the next steps to move forward with the greenhouse. Forms are to be prepared on Tuesday and concrete poured on Friday. It is planned to have the Ag students and community members install the greenhouse when it arrives.

The Annual Audit for the 2013-2014 was presented. A committee consisting of Trustees Haight and Johnston, Superintendent Baumberger, and Clerk Weeks met with Steve Clack of Goffinet and Clack to review the results of the audit. The audit resulted in an unqualified opinion with minimal recommendations for improvement. Trustee Haight moved and Trustee Stigum seconded to approve the Annual Audit for 2013-2014 school year. A vote was taken and the motion passed.

A quote was received for a Chevrolet 15-passenger van from Edmark Chevrolet under the State contract. After discussion about various options, Trustee Pentzer moved and Trustee Stigum seconded to purchase of the 15-passenger van that was quoted. A vote was taken and the motion passed.

An Ag Advisory Committee has been active but a review of the program has shown that no formal authorization by the board was made. Trustee Stigum moved to approve the Authorization for the Establishment of an Agricultural Education Program and advisory board. Trustee Davis seconded the motion which was passed.

The bus routes for the current school year were presented by Carolyn Thomason of Harlow's. Ridership is up a bit overall. Trustee Haight moved and Trustee Pentzer seconded to approve the bus routes as presented. A vote was taken and the motion passed.

Principal Hatfield reviewed happenings in the school. There are 186 students enrolled. She discussed discipline issues and homecoming activities. Discussion about the baseball field came about after a report of an offer of free trees from the tree farm. Halloween will be allowed for K-5 classes at the end of the school day.

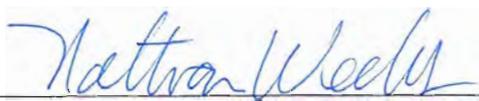
Superintendent Baumberger introduced Brad Calkins who is doing an internship to obtain his principal certificate. He talked about his teaching and coaching experience. He offered light comments for Administrative reports. He talked about the continuing process for accreditation with AdvancED.

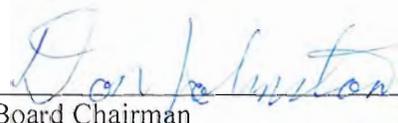
Trustee Stigum moved to accept, with great regret, the Resignation of Dorothy Tiede as Secondary Math Teacher at the end of the school year. She is retiring after 35 years of teaching, all at Highland. Trustee Davis seconded the motion

Trustee Pentzer moved to go into executive session under Idaho Code Section 67-2345(a). Trustee Stigum seconded the motion. A roll call vote was taken with all five board members voting aye at 8:34. The general tenor of the session was personnel. Trustee Pentzer moved that board leave executive session. Trustee Stigum seconded the motion which was passed at 8:40pm.

Trustee Pentzer moved and Trustee Stigum seconded to adjourn.

Chairman Johnston declared the meeting adjourned at 8:42 p.m.

  
Clerk

  
Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
November 10, 2014

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, Haight, Davis, and Pentzer. Also attending was Clerk Weeks, Superintendent Baumberger, and Principal Hatfield. The audience included Keith Hall, Brad Calkins, Katy Haight, Josette Nebeker, Sam Weeks, and Merrie Rampy. Chairman Johnston presided at the meeting.

Two changes was proposed to the agenda.

Add: 6B. Baseball Field  
6D. ISBA Resolutions

Trustee Stigum moved and Trustee Pentzer seconded to accept the changes to the agenda. The items came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Davis seconded that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks #29501 – 29543 totaling \$74,359.66. A vote was taken and the motion passed.

Merrie Rampy gave an Academic Advisor Report. She talked about the testing schedule and progress with PSATs. After deciding to not do a college tour, a trip was made to a college fair in Boise where there were over 150 colleges represented. Senior student Sam Weeks talked about the value he found in attending the fair with the number of colleges represented and the workshops. Merrie also talked about pathways to promotion.

Josette Nebeker talked about the progress with the greenhouse. The concrete has been poured. The greenhouse has been shipped. It is planned to have the Ag students and community members install the greenhouse when it arrives.

The meeting time for the December meeting was discussed. The first Boys Basketball game is that night at 6pm. Trustee Davis moved and Trustee Haight seconded to set the board meeting time at 5pm on December 8. A vote was taken and the motion passed.

A discussion was held about the baseball field. Brad Calkins presented his research about the arrangement of the field and things that need to be done to make it happen. Keith Hall, representing the City of Craigmont talked about the lane that hasn't been vacated and getting water to the field. He said the City would fund getting water to the field. Josette Nebeker is with the Lions Club and their organization has a fund designated for baseball. In order to allow more adult use of the field, another organization would need to own it to allow alcohol sales. Chairman Johnston said he would talk to the Tatkos about their feelings in allowing the transfer of the property so that the field could have a larger use.

ISBA resolutions were discussed for the upcoming convention. No action taken.

Principal Hatfield gave her report. She talked about kids on the honor roll, discipline referrals

and possible math intervention with secondary students next year.

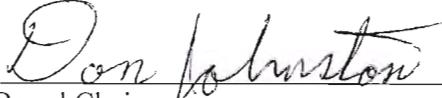
Superintendent Baumberger talked about the continuing process for accreditation with AdvancED. Over 100 students and 33 parents have filled out the surveys. He also reported that the gym curtain is installed.

No executive session was deemed to be needed.

Trustee Stigum moved and Trustee Davis seconded to adjourn.

Chairman Johnston declared the meeting adjourned at 8:37 p.m.

  
Clerk

  
Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
December 8, 2014

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 5:02 p.m. Present were Trustees Johnston, Stigum, Haight, and Pentzer. Trustee Davis was absent until later in the meeting. Also attending was Clerk Weeks, Superintendent Baumberger, and Principal Hatfield. The audience included Roger Riggers, Josette Nebeker, Carolyn Thomason, and Merrie Rampy. Chairman Johnston presided at the meeting.

Two changes was proposed to the agenda.

Add: 6B. Buses – Last Thursday  
6C. First Reading – Policy 448.3 – Student Data Privacy and Security

Trustee Stigum moved and Trustee Haight seconded to accept the changes to the agenda. The items came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Stigum seconded that the consent agenda be approved as presented. This included certain current bills of this school district be paid as presented: checks #29548 – 29585 totaling \$56,962.84. A vote was taken and the motion passed.

Merrie Rampy gave an Academic Advisor Report. She talked about the testing that has been done. She also talked about the four-year plan that is being set up for high school students.

Josette Nebeker talked about the progress with the greenhouse. The greenhouse parts have arrived. The parts will be inventoried and if the weather holds, they will proceed with installation.

Superintendent Baumberger talked about the meeting that was held regarding the baseball field. There are many different possible uses considered but it would likely be set up as a high school baseball field. Other levels of baseball could use the field but the pitcher's mound wouldn't move. Craigmont Mayor Roger Riggers gave his input. He had inquired with people at Nezperce to see how they handle the responsibilities of the sports fields in their town. The City of Craigmont is committed to providing a 4" water line to the property. Chairman Johnston will get in touch with the Tatkos and the baseball field will be on the agenda for January.

Trustee Davis arrived to take his seat on the board at 5:28.

The Leadership Premium Plan for the 2014-2015 school year was discussed. Trustee Stigum moved and Trustee Davis seconded to approve the Leadership Premium Plan as presented. A vote was taken and the motion passed.

There was unexpected freezing rain on Thursday, December 4. Busses were held up. There were some concerns about communication with parents that busses would be late. For the future, improvements to be implemented were discussed.

The First Reading of Policy 448.3 – Student Data Privacy and Security was held. The policy is a result of a law passed in the last legislative session and a model policy was adopted by the State Board of Education for school districts to implement. Trustee Stigum moved and Trustee Haight seconded to approve new Policy 448.3 – Student Data Privacy and Security. A vote was taken and the motion passed.

Principal Hatfield touched on her written report. She talked about student privacy release forms and the upcoming visit by speaker Mike Potratz.

Superintendent Baumberger talked about the continuing process for accreditation and some of the indicators and the surveys that were received. Principal Hatfield has worked on updating the operations manual. Also discussed was the Idaho Lewis Professional Technical Strategic plan.

No executive session was deemed to be needed.

Trustee Pentzer moved to adjourn.

Chairman Johnston declared the meeting adjourned at 6:04 p.m.

  
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Clerk

  
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Board Chairman