

HIGHLAND SCHOOL DISTRICT #305

School Board Minutes

Regular Meeting

January 9, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, Patterson, and Pentzer. Trustee Widmier was present via telephone. Also attending were Clerk Weeks, Principal Gehring and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included Loren Orr, Josette Nebeker, Kate Dutcher, Carolyn Thomason, Patty Mathison, Ken Mathison, and Steve Wherry.

Several changes were proposed to the agenda:

CHANGES: 6A. February to March 13

6B. February to March 13

ADD: 4B. Patty Mathison – Winchester Community Center Block Grant Support Letter

6F. First Reading – Policy 429.0 Acceptable Use of Electronic Networks

– Policy 429.1 Internet Access Conduct Agreement

– Policy 429.2 Policy District-Provided Access to Electronic Information, Services, and Networks

Trustee Stigum moved and Trustee Patterson seconded to approve the changes to the agenda. A vote was taken and the motion passed.

Trustee Pentzer moved that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks - #27694-27697 totaling \$4,366.71 and checks - #27702-27727 totaling \$42,795.96. The motion was seconded by Trustee Patterson and passed.

No ASB officers were present. Principal Gehring gave a brief talk about upcoming activities.

Patty Mathison of Winchester made a request to the board that a letter of support be written as part of the Community Development Block Grant being sought by the City of Winchester. The grant is to be used to upgrade their community center. Trustee Stigum moved and Trustee Pentzer seconded to approve the letter. A vote was taken and the motion passed. The letter was typed up by Clerk Weeks and signed by the trustees present and handed to Patty Mathison before the end of the meeting.

Clerk Weeks gave a report on updating the locks. Still not quite finished but nearly done. A new knob/latch had been installed on the shop but was broken within a few hours. A few odds and ends need to be handled and the job will be done.

Superintendent Orr talked about board goals. The district group is to meet next week and proceed ahead.

Another discussion was held regarding Superintendent Orr's proposal to recognize an employee of the month and how to do it. After further discussion of the ideas proposed last month, Trustee Pentzer moved that a certificate for a meal for the teacher and their guest at a restaurant in the district be given to the Teacher of The Month. Trustee Stigum seconded the motion which was passed.

Clerk Weeks discussed preliminary budget figures. The biggest issue with the budget is the loss of the Ed Jobs funds of over \$63,000. Before any other changes in the budget and with no furloughs in next year's budget, there is a deficit of \$80,000 to recover. Discussion was held about what to set the amount at. Trustee Stigum moved that the override levy be set at \$429,000, a \$120,000 increase over last year and to renew the \$40,000 per year 5-year Plant Facility Levy. The election would be held on March 13. An informational meeting was planned to be held on February 22. Trustee Widmier seconded the motion which was passed.

Trustee Pentzer moved and Trustee Widmier seconded to hold the February meeting on February 8 rather than the 13th due to scheduling conflicts. A vote was taken and the motion passed.

A request had been made by the Red Cross to participate in the Red Cord program. This program is to recognize senior-class students who contribute a certain amount of blood while they are a senior. Trustee Stigum moved and Trustee Patterson seconded to participate in this program. A vote was taken and the motion was passed.

The first reading of policies 429.0, 429.1, and 429.2 was held. These policies will be on the agenda for next month for approval.

Superintendent Orr reviewed her Superintendent's Report. The school is getting clickers for a 60-day trial and she is applying to be a part of the ipad pilot project. She also discussed being part of the first 1/3 of schools to receive the One-to-One mobile computing device deployment. Trustee Pentzer moved and Trustee Stigum seconded to have Superintendent Orr pursue that. A vote was taken and the motion passed.

Principal Gehring reviewed his Principal's Report.

The board commended Carolyn Thomason of Harlow's regarding the exemplary bus inspection report they received.

The board noted with pleasure that the Building Inspection Report came back with no problems.

Trustee Patterson moved and Trustee Stigum seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll call vote was taken with all present board members voting aye. The general tenor of the executive session was discussion of personnel issues.

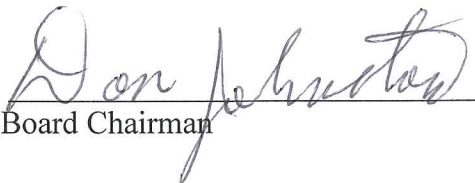
Trustee Patterson moved that the board leave executive session and reconvene in regular session. Trustee Stigum seconded the motion which was passed.

The evaluation of Superintendent Orr that was held in executive was discussed. Of the scores made on the evaluation instrument, she scored 4.25 out of 5. The board expressed appreciation for her efforts in her first six months as a superintendent and they were very pleased with her performance to date. A contract for her for next year will be presented at the next meeting.

Trustee Stigum moved that the meeting be adjourned. Trustee Patterson seconded the motion. Chairman Johnston declared the meeting adjourned at 9:26 p.m.



Clerk



Board Chairman

HIGHLAND SCHOOL DISTRICT #305
School Board Minutes
Special Meeting
January 19, 2012

The Board of Trustees of Joint School District #305 met in special session in the IEN room of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, and Pentzer. Trustee Widmier was absent. Trustee Patterson arrived at 7:06pm. Also attending was Clerk Weeks, Superintendent Orr and Principal Gehring. Chairman Johnston presided at the meeting. The audience included Athletic Director Loren Orr.

There were two proposed changes to the agenda. 2a. Birthday Announcement, and 3a. Discussion of Kindergarten enrollment procedures. Trustee Stigum moved that the board accept the proposed changes to the agenda. Trustee Pentzer seconded the motion which was passed.

Chairman Johnston announced that it was Superintendent Orr's birthday and the board wished her a happy birthday.

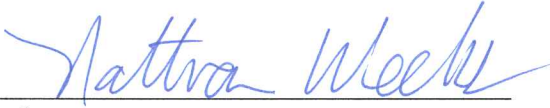
Trustee Pentzer moved and Trustee Stigum seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll call vote was taken with all present board members voting aye. The general tenor of the executive session was discussion of personnel issues.

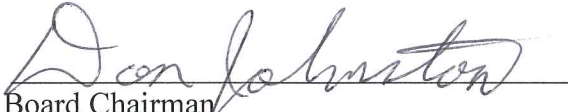
Trustee Pentzer moved that the board leave executive session and reconvene in regular session. Trustee Stigum seconded the motion which was passed.

Trustee Pentzer moved to support Administration in the decision to end Cheer as an activity for the remainder of the 2011-2012 school year. Trustee Stigum seconded the motion which was passed.

A discussion was held on the procedures for students entering Kindergarten. Items included perhaps having a handout of expectations at kindergarten screening in the spring. No action taken.

Trustee Stigum moved that the meeting be adjourned. Trustee Patterson seconded the motion which was passed. The meeting adjourned at 8:10 p.m.


Clerk


Board Chairman

HIGHLAND SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
February 8, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 7:03 p.m. Present were Trustees Johnston, Stigum, Patterson, Widmier, and Pentzer. Also attending were Clerk Weeks, Principal Gehring and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included Loren Orr, Chad Lowe, Gail Lowe, Merrie Rampy, Alia Riggers, and Joan Tiede.

No changes were proposed to the agenda.

Trustee Widmier moved that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks - #27733-27783 totaling \$49,444.09. The motion was seconded by Trustee Pentzer and passed.

Staff Members of the Month – Merrie Rampy, Science/Math Teacher and Gail Lowe, Para-Professional Aide were recognized and presented with a certificate by Chairman Johnston.

Superintendent Orr talked about board goals. The Title I application included in the packet includes many of the long-range goals previously discussed. The approval of that application is further down the agenda. No action taken.

A short discussion regarding next year's calendar was held. It was agreed the only big change that was desirable was to eliminate Fridays from the calendar and go an extra week in June. No action taken.

The second reading of the following policies was held.

- Policy 429.0 - Acceptable Use of Electronic Networks
- Policy 429.1 - Internet Access Conduct Agreement
- Policy 429.2 - Policy District-Provided Access to Electronic Information, Services, and Networks
- Policy 411.0 – Attendance/Credit or Promotion

The first reading of Policy 411.0 had been held in February, 2011 but was inadvertently not brought back for another reading until now. Trustee Pentzer moved and Trustee Patterson seconded to approve the referenced policies as read. A vote was taken and the motion passed.

As previously discussed, the Schoolwide Title I application was included in packet for review. Trustee Stigum moved and Trustee Patterson seconded to approve the Schoolwide Title I application once Superintendent Orr has had a chance to make a final review. A vote was taken and the motion passed.

A lengthy discussion was held regarding offering Superintendent Orr a new contract. Trustee Stigum moved and Trustee Pentzer seconded to offer a new contract to Superintendent Orr but to leave pay terms open at this point with the proviso that her base pay would not be less that it is now for a term of

one year with an option to renew for another year. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Patterson seconded to approve the hiring of Kelley Hewett as High School Head Track Coach. A vote was taken and the motion passed.

The first reading of the following policies was held.

- Policy 500.3a - Idaho Digital Learning Academy (Distance Learning)
- Policy 110.5 – Trustee Nomination and Election
- Policy 300.7a – Employing Retired Teachers
- Policy 300.13c – Pay for Performance
- Policy 300.23a – Family Medical Leave
- Policy 300.23b – Family Medical Leave Procedure
- Policy 300.32a – Administrative Leave – Delegation of Authority
- Policy 300.22a – Informal Review
- Policy 300.10 – Reemployment of Certificated Employees

These policies will be on the agenda for next month for approval.

Trustee Patterson moved and Trustee Widmier seconded to approve the early dismissal of school at 2:00pm on January 17, 2012 due to snow. A vote was taken and the motion passed.

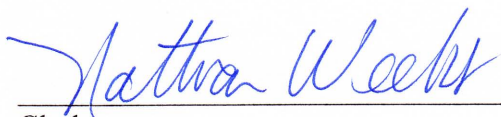
Athletic Director Loren Orr discussed preliminary numbers of girls interested in playing Softball. There are realistically 9 girls from Highland and 5 girls from Culdesac expressing interest. It has been presented to AD Orr by Nezperce Superintendent Doug Flaming that there may interest from 3 Nezperce girls to play softball as Huskies. They played at Kamiah last year but Highland is closer. Trustee Patterson moved to allow AD Orr to proceed with the process to allow the Nezperce girls to play softball if that is their desire. Trustee Stigum seconded the motion which passed.

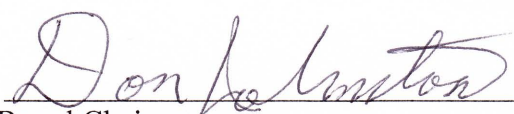
Superintendent Orr reviewed her Superintendent's Report.

Principal Gehring reviewed his Principal's Report.

There was no motion to enter into executive session.

Trustee Pentzer moved that the meeting be adjourned. Trustee Patterson seconded the motion. Chairman Johnston declared the meeting adjourned at 8:18 p.m.


Clerk


Board Chairman

HIGHLAND SCHOOL DISTRICT #305

School Board Minutes

Special Meeting

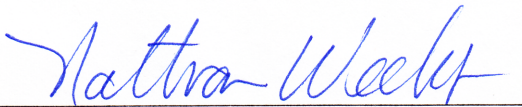
February 22, 2012

The Board of Trustees of Joint School District #305 met in special session in the gymnasium of the school at 7:04 p.m. Present were Trustees Johnston, Stigum, Patterson, and Pentzer. Trustee Widmier was absent. Also attending were Clerk Weeks and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included about 40 people.

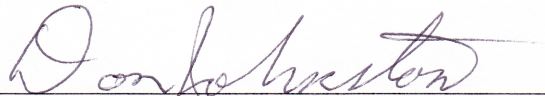
No changes were proposed to the agenda.

Chairman Johnston made some opening remarks welcoming the audience. Superintendent Orr, with student participation, gave a presentation about what's happening at the school. Clerk Weeks then continued with a presentation about the rationale behind seeking a supplemental override levy of \$429,000, which is \$120,000 more than the current year. No questions were posed by the audience. Chairman Johnston thanked everyone for attending.

Trustee Stigum moved that the meeting be adjourned. Trustee Patterson seconded the motion. Chairman Johnston declared the meeting adjourned at 8:17 p.m.



Clerk



Board Chairman

HIGHLAND SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
March 12, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, Patterson, Widmier, and Pentzer. Also attending were Clerk Weeks, Principal Gehring and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included Loren Orr, Josette Nebeker, Erin Ralstin, Fallon Orr, Bella Orr, Julie Yochum, Carolyn Thomason, Marcia Brammer and Peggy Paul.

Two changes were proposed to the agenda.

- 5C. Update on Nezperce Softball Player
- 8A. New Hire – Football Coach – Loren Orr

Trustee Stigum moved and Trustee Pentzer seconded to approve the changes to the agenda. Both items came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Pentzer moved that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks - #27789-27841 totaling \$78,689.76. The motion was seconded by Trustee Widmier and passed.

Staff Members of the Month – Julie Yochum, Third Grade Teacher and Peggy Paul, Maintenance were recognized and presented with a certificate by Chairman Johnston.

Fallon Orr talked about Science Club activities. She talked about the Science Bowl trip to Spokane. She also talked about the trip last week to the University of Utah in Salt Lake City. Along with the other students that went, she was much inspired and came back with plans for next year.

Josette Nebeker, Ag/Science Teacher, gave a presentation with audience participation using the clickers that are on loan from the State Department of Education.

Chairman Johnston reminded the audience to vote tomorrow and of the importance of the levy to the school. Clerk Weeks gave an update on turnout in Nez Perce County to date which is 57%, compared to as low as 10% in 2009.

Superintendent Orr discussed the status of next year's calendar. The plan is to add a week of school in June so that there will be no school on Fridays. If any minutes are to be added to the daily schedule, the bus times won't change. High school students will be polled about class interests and the schedule will be discussed at this week's district staff meeting. She also talked about the need to continue with the 8-period day and how to keep students engaged and not have a lot of free time. No action taken.

The second reading of the following policies was held.

- Policy 500.3a - Idaho Digital Learning Academy (Distance Learning)
- Policy 110.5 – Trustee Nomination and Election
- Policy 300.7a – Employing Retired Teachers

- Policy 300.13c – Pay for Performance
- Policy 300.23a – Family Medical Leave
- Policy 300.23b – Family Medical Leave Procedure
- Policy 300.32a – Administrative Leave – Delegation of Authority
- Policy 300.22a – Informal Review
- Policy 300.10 – Reemployment of Certificated Employees

Trustee Pentzer moved and Trustee Widmier seconded to approve the referenced policies as read with a correction to Section 2(f) of 500.3a from referring from Section to Section 2. A vote was taken and the motion passed.

Athletic Director Loren Orr gave an update on the request that was approved at last month's meeting to allow Nezperce softball players to play at Highland. Nezperce was in a co-op with Kamiah for softball that they were going to honor, but between Kamiah and Nezperce, there were not enough players so their season has been cancelled. Trustee Pentzer moved to have the board write a letter to IHSAA expressing the board's support of allowing the Nezperce student to play as a Highland Husky. Trustee Patterson seconded the motion which was passed.

Trustee Stigum moved and Trustee Pentzer seconded to approve the hiring of Bill Gehring as Junior High School Track Coach. A vote was taken and the motion passed.

The first reading of the following policies was held.

- Policy 300.44 – Reduction in Force
- Policy 300.44a - Reduction in Force Procedure
- Policy 300.1 – Recruitment – Rename to Hiring Process and Criteria
- Policy 300.2 – Qualifications – Rename to Hiring Process and Criteria Procedure
- Policy 300.2F1 – Authorization for Release of Information Form
- Policy 300.2F2 – Request to Employer Form
- Policy 300.2F3 – Request for Verification of Certificate Form
- Policy 300.3 – Certification – Rename to Personnel Records
- Policy 300.4 – Application Procedures – Rename to Personnel Records Procedures
- Policy 300.5 – Screening of Applications – Rename to Equal Employment Opportunity and Non-Discrimination
- Policy 300.48 – Sexual Harassment/Intimidation in the Workplace
- Policy 300.6 – Interviewing – Rename to Employee Electronic Mail and On-line Services Use Policy
- Policy 300.7 – DELETE - Selection
- Policy 300.8 – DELETE – Board Approval

These policies will be on the agenda for next month for approval.

Superintendent Orr reviewed her Superintendent's Report.

Principal Gehring reviewed his Principal's Report.

Trustee Pentzer moved and Trustee Widmier seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll-call vote was taken with all present board members voting aye. The general tenor of the executive session was discussion of personnel issues.

Trustee Pentzer moved that the board leave executive session and reconvene in regular session. Trustee Widmier seconded the motion which was passed.

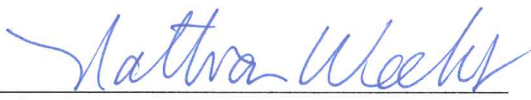
Marcia Brammer addressed the board about her concerns with the co-op.

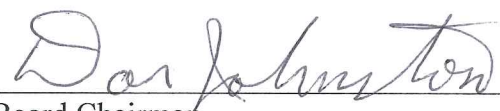
The new hire of head football coach was on the agenda. An offer was extended but had not been accepted so no action was taken.

Trustee Pentzer moved and Trustee Patterson seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll-call vote was taken with all present board members voting aye. The general tenor of the executive session was discussion of personnel issues.

Trustee Stigum moved that the board leave executive session and reconvene in regular session. Trustee Pentzer seconded the motion which was passed.

Trustee Pentzer moved that the meeting be adjourned. Trustee Patterson seconded the motion. Chairman Johnston declared the meeting adjourned at 10:55 p.m.


Clerk


Board Chairman

HIGHLAND SCHOOL DISTRICT #305

School Board Minutes

Special Meeting

March 19, 2012

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:02 p.m. Present were Trustees Johnston, Stigum, and Pentzer. Trustee Widmier was absent. Also attending were Clerk Weeks, Principal Gehring and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included Loren Orr. Trustee Patterson arrived at 7:08 p.m.

No changes were proposed to the agenda.

The results of the Supplemental Levy Election and Plant Facilities Levy Election were discussed. Attached is a breakdown of election results. Since the elections are now run by the Counties, the County Commissioners are responsible for canvassing the vote for their respective counties. No action taken.

Trustee Patterson made a motion to change the agenda to have the executive session before the discussion of the Superintendent Contract. Trustee Pentzer seconded the motion which was passed.

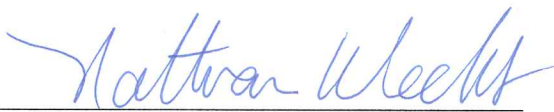
Trustee Patterson moved and Trustee Pentzer seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll-call vote was taken with all present board members voting aye. The general tenor of the executive session was discussion of personnel issues.

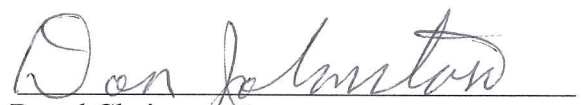
Trustee Stigum moved that the board leave executive session and reconvene in regular session. Trustee Patterson seconded the motion which was passed.

The contract for Superintendent Orr for the upcoming year was discussed. Trustee Stigum moved and Trustee Patterson seconded to increase the number of days of the contract from 225 to 241 thereby making the base annual salary set at \$75,000. Further, if the duties assigned are changed due to restructuring, the base salary would be renegotiated at that time. A vote was taken and the motion passed.

Trustee Stigum made an inquiry to Loren Orr regarding the offer to become head football coach. Mr. Orr reiterated that he was declining the position but thanked the board for their support. He definitely plans to continue as athletic director.

Trustee Patterson moved that the meeting be adjourned. Trustee Stigum seconded the motion. Chairman Johnston declared the meeting adjourned at 8:56 p.m.


Clerk


Board Chairman

LEWIS COUNTY	TOTAL REGEISTERED VOTERS: 749									
School Levy Election	# VOTED: 191									
13-Mar-12	PERCENTAGE: 25.50%									
R=Republican										
D=Democrat										
	PRECINCTS									
Precinct Register Voters :	386	308	42	3	10					
Election Day Registrations:	2	1								
TOTAL	388	309	42	3	10					
# Voted:	91	68	20	3	9					
Percentage:	23.45%	22.01%	47.62%	100.00%	90.00%					
	Craigmont	Winchester	Reubens	Mohler	Slickpoo		Nez Perce	Idaho	Total	Passing
Elected Offices and Candidates						TOTAL	County	County		Rate
Culdesac School #342 Levy -- YES					3	3				
Culdesac School #342 Levy -- NO					9	9				
Highland School #305 Plant Facility Levy -- YES	62	52	11	0		125	21	0	146	65.2%
Highland School #305 Plant Facility Levy -- NO	29	16	9	3		57	21	1	78	34.8%
Highland School #305 Supplemental Levy -- YES	56	47	10	0		113	19	0	132	58.9%
Highland School #305 Supplemental Levy -- NO	35	21	10	3		69	23	1	92	41.1%

HIGHLAND SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
April 9, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, and Pentzer. Trustees Patterson arrived at 7:06 pm. Trustee Widmier was absent. Also attending were Clerk Weeks, Principal Gehring and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included Loren Orr, Steve Wherry, Jeanna Meacham, Connie Pentzer, Richard Pentzer, Terrie Hines, Sam Weeks, and Merrie Rampy.

One change was proposed to the agenda.

- 4B. Jeanna Meacham – plans for next year.
- 4C. Moved down from 4B.
-

Trustee Stigum moved and Trustee Pentzer seconded to approve the change to the agenda. The item came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Pentzer moved that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks - #27846-27891 totaling \$55,622.76. The motion was seconded by Trustee Stigum and passed.

Staff Members of the Month – Debi Moody, History/Government Teacher and Connie Pentzer, Para Professional, were recognized. Debi Moody was absent. Connie Pentzer was presented with a certificate by Chairman Johnston.

Jeanna Meacham, Kindergarten Teacher, talked about her desire to take a short leave of absence after her third child is born. Trustee Pentzer moved and Trustee Patterson seconded to approve Mrs. Meacham taking a leave of absence up to the Christmas Holiday break next school year. A vote was taken and the motion passed.

Merrie Rampy, Science/Math Teacher, gave a presentation on the proposal for a weighted grading scheme for Honors classes. She also discussed dropping Knowledge Bowl and putting the money toward science programs. Trustee Pentzer asked that it be an agenda item next month. She discussed fiscal needs for the science department and suggested a dedicated annual budget of \$500 to \$1,000 for equipment and material needs. She also talked about taking a training next October so that she can dispose of old chemicals. No action taken.

The secondary schedule was reviewed. Trustee Pentzer moved and Trustee Stigum seconded to approve the schedule as presented in the packet. A vote was taken and the motion passed. The proposal to keep the same calendar for next school year with the change being that there will be no Fridays and to go one week longer into June was reviewed. Trustee Pentzer moved and Trustee Patterson seconded to approve the 2012-2013 calendar as presented. A vote was taken and the motion passed.

The second reading of the following policies was held.

- Policy 300.44 – Reduction in Force
- Policy 300.44a - Reduction in Force Procedure
- Policy 300.1 – Recruitment – Rename to Hiring Process and Criteria
- Policy 300.2 – Qualifications – Rename to Hiring Process and Criteria Procedure
- Policy 300.2F1 – Authorization for Release of Information Form
- Policy 300.2F2 – Request to Employer Form
- Policy 300.2F3 – Request for Verification of Certificate Form
- Policy 300.3 – Certification – Rename to Personnel Records
- Policy 300.4 – Application Procedures – Rename to Personnel Records Procedures
- Policy 300.5 – Screening of Applications – Rename to Equal Employment Opportunity and Non-Discrimination
- Policy 300.48 – Sexual Harassment/Intimidation in the Workplace
- Policy 300.6 – Interviewing – Rename to Employee Electronic Mail and On-line Services Use Policy
- Policy 300.7 – DELETE - Selection
- Policy 300.8 – DELETE – Board Approval

Trustee Pentzer moved and Trustee Stigum seconded to approve the referenced policies as read. A vote was taken and the motion passed.


Athletic Director Loren Orr and gave a report on his attendance at the Athletic Director Conference during Spring Break. He said it was quite worthwhile and thanked the board for allowing him to go.

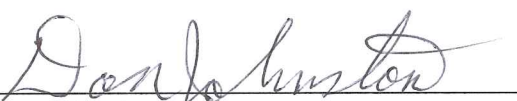
Superintendent Orr reviewed her Superintendent's Report. She also talked about her proposal to purchase iPads for all teachers and para-professionals this month so they can get used to the technology before next school year. The sentiment of the board was positive to proceed. Trustee Pentzer moved and Trustee Stigum seconded to approve purchasing iPads as suggested. A vote was taken and the motion passed.

Principal Gehring reviewed his Principal's Report.

No executive session was held.

Trustee Stigum moved that the meeting be adjourned. Trustee Pentzer seconded the motion. Chairman Johnston declared the meeting adjourned at 8:50 p.m.


Clerk


Board Chairman

HIGHLAND SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
May 14, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 7:03p.m. Present were Trustees Johnston, Stigum, Widmier, Patterson, and Pentzer. Trustee was absent. Also attending were Clerk Weeks, Principal Gehring and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included Fallon Horrocks, Danette Horrocks, Josette Nebeker, Alia Riggers, Shannan Randall, and Merrie Rampy.

Two changes were proposed to the agenda.

- 4C. Fallon Horrocks – FFA
- 6B. Graduation Seating

Trustee Stigum moved and Trustee Pentzer seconded to approve the changes to the agenda. The items came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Pentzer moved that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks - #27896-27958 totaling \$72,327.15. The motion was seconded by Trustee Widmier and passed.

Staff Members of the Month – Alia Riggers, 5th Grade Teacher and Shannan Randall, Office Manager, were recognized. Each honoree was presented with a certificate by Chairman Johnston. Chairman Johnston also presented a letter signed by all of the board to Alia Riggers expressing the board's appreciation as part of Staff Appreciation Week.

Superintendent Orr talked about the CRT team recently going to a meeting in Lewiston. The team is on track and will have a plan prepared by June 5 which will be presented to the board at the June Meeting.

Fallon Horrocks talked about her trip to the FFA convention. She expressed her appreciation for the board allowing the FFA group to go. There were interesting events and activities. She is looking forward to going next year.

Merrie Rampy talked about continuing with Knowledge Bowl. She explained that Knowledge Bowl is more of a social event and that time and effort might better be spent on Science Bowl and Science Olympiad. Trustee Pentzer moved and Trustee Patterson seconded to discontinue participation in Knowledge Bowl and to put that money toward Science and Math Activities. A vote was taken and the motion passed. Merrie Rampy followed up with a budget of science supplies for the next few years. Trustee Pentzer moved and Trustee Patterson seconded to approve spending money per the 2013 science supply budget as presented by Mrs. Rampy. A vote was taken and the motion passed.

Trustee Patterson moved and Trustee Widmier seconded to accept the resignation of Monnette

Lowe as Cheer Advisor and Concessions Advisor. A vote was taken and the motion passed.

Chairman Johnston appointed himself and Trustee Patterson to hand out Diplomas at Graduation. Trustee Patterson expressed her concern about seating being assigned for graduation. Principal Gehring said nothing has been decided and the concerns will be considered with importance. No action taken.

Trustee Pentzer moved, with regret, and Trustee Patterson seconded, with hesitation, to approve the request for a one-year sabbatical for Alia Riggers – 5th Grade Teacher. The board members expressed their desire to not lose any of our good teachers. A vote was taken and the motion passed 4-1 with Trustee Stigum voting nay.

Superintendent Orr talked about the status of the Sports Coop with Culdesac School District. Loren Orr had a meeting with staff at Culdesac and to pursue the renewal of the coop. He expressed the board's feeling that the arrangement has been working. Final details will be worked out with the new administration at Culdesac this summer but at least the process for renewal can be started.

Clerk Weeks discussed the need to raise lunch prices again this year. Our paid lunch price of \$2.00 is below the \$2.51 difference between the School Lunch program paid lunch reimbursement of \$.26 and the free lunch reimbursement of \$.277. Increasing the adult lunch price from \$3.25 to \$3.50, the High School lunch price from \$2.00 to \$2.25 and the Elementary lunch price from \$1.75 to \$2.00 would raise about \$2,000 per year. Trustee Stigum moved and Trustee Pentzer seconded to advertise to increase the lunch prices and to hold a hearing on June 11, 2012 as part of the regular board meeting.

Clerk Weeks discussed terminating the \$5 per student technology fee that has been in effect for the last several years. It has raised about \$700 per year for the last two years and is a burden to collect. In light of raising the levy this year and raising the lunch prices, this fee could be dropped with little effect. Trustee Stigum moved and Trustee Patterson seconded to end the technology fee immediately. A vote was taken and the motion passed.

Danette Horrocks and Alia Riggers, representing the Highland Education Association, presented their list of items for negotiations. The key points were:

1. Move staff up to the current education and experience level on the pay scale,
2. Consider making the senior class project advisor a position with a stipend,
3. 2% raise to salaries.
4. Consider class advisor compensation levels,
5. Clarification of classroom supply budgets.

Clerk Weeks went over corrections and updates to the Master Agreement that would clean up the agreement.

The board had a short caucus about what could be done. The board expressed that it would be possible to agree with item 1 with an estimated cost of \$4,800 and item 3 with a cost to the district of \$21,000.

It was agreed to hold a negotiations meeting on Tuesday May 22, 2012 at 7:00pm.


The administrative reports were not reviewed but allowed to stand on their own.

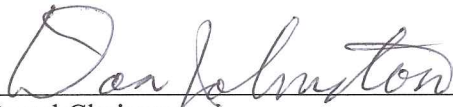
At 9:00, Chairman Johnston called for a 10-minute recess.

Trustee Pentzer moved and Trustee Patterson seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll-call vote was taken with all present board members voting aye. The general tenor of the executive session was discussion of personnel issues.

Trustee Patterson moved that the board leave executive session and reconvene in regular session. Trustee Widmier seconded the motion which was passed.

Chairman Johnston declared the meeting adjourned at 10:20 p.m.


Clerk


Board Chairman

HIGHLAND SCHOOL DISTRICT #305
School Board Minutes
Special Meeting
May 22, 2012

The Board of Trustees of Joint School District #305 met in special session in the library of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, Patterson, Widmier, and Pentzer. Also attending was Clerk Weeks, Superintendent Orr, and Principal Gehring. Chairman Johnston presided at the meeting. The audience included Danette Horrocks, Alia Riggers, and Loren Orr.

Trustee Stigum moved and Trustee Pentzer seconded to amend the agenda to add two items.

- 4C. New Hire – Cheer Advisor – Nolan Stigum
- 4D. Posting of a Mike Erickson speech, This Special Place

The additions were not known until after the board meeting had been posted. A vote was taken and the motion passed.

Trustee Widmier moved and Trustee Pentzer seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll call vote was taken with all five board members present voting aye. The general tenor of the executive session was discussion of personnel issues.

Trustee Patterson moved that the board leave executive session and reconvene in regular session. Trustee Widmier seconded the motion which was passed.

Coach Evaluation procedures and results were discussed. No action taken.

Trustee Stigum moved and Trustee Patterson seconded to approve the hire of Eric Hasselstrom as Head Football coach for the Lewis County Eagles Co-op. A vote was taken and the motion passed.

Trustee Patterson moved and Trustee Widmier seconded to approve the hire of Nolan Stigum as Cheer Advisor. A vote was taken and the motion passed with Trustee Stigum abstaining.

A request was made to post a copy of a speech, This Special Place. This speech was given by Mike Erickson at graduation last year. Trustee Patterson moved and Trustee Widmier seconded to approve the posting of this speech. A vote was taken and the motion passed.

Negotiations were continued. The association agreed to the following:

1. Restoring the steps and lanes for those employees who have been frozen for the last two years.
2. A 2% raise for salaries.
3. To wait on doing anything regarding making the Senior Class Project Advisor a position with a stipend.
4. Danette Horrocks will meet with Nathan Weeks to clean up the Master Agreement after school is out for the summer.

The board members indicated that they were in agreement as well. The cleaned up Master Agreement will be presented for approval at the regular June meeting.


Trustee Patterson moved and Trustee Widmier seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll call vote was taken with all five board members present voting aye. The general tenor of the executive session was discussion of personnel issues.


Trustee Widmier moved that the board leave executive session and reconvene in regular session. Trustee Patterson seconded the motion which was passed.

Trustee Pentzer moved and Trustee Stigum seconded that the school advertise for a FCS/English teacher until the next regular board meeting. A vote was taken and the motion failed with Trustee Pentzer voting aye, three trustees voting nay and Trustee Stigum abstaining.

Another meeting will be scheduled for Tuesday, May 29, 2012 at 7:00pm.

Chairman Johnston declared the meeting adjourned at 10:43 p.m.


Clerk


Board Chairman

HIGHLAND SCHOOL DISTRICT #305

School Board Minutes

Special Meeting

May 29, 2012

The Board of Trustees of Joint School District #305 met in special session in the IEN room of the school at 7:08 p.m. Present were Trustees Johnston, Stigum, Patterson, and Pentzer. After some difficulty, Trustee Widmier was reached and was then present via telephone. Also attending was Clerk Weeks, Superintendent Orr, and Principal Gehring. Chairman Johnston presided at the meeting. The audience included Brett Arnzen and Loren Orr.

Trustee Patterson moved and Trustee Stigum seconded to amend the agenda to add three items.

- 2A. Football Field Restrooms – Finishing the Project
- 2B. Senior Projects
- 2C. Prairie – Culdesac – Highland – Cross Country Co-Op

The additions were not known until after the board meeting had been posted. A vote was taken and the motion passed.

Brett Arnzen, on behalf of the Craigmont Lions Club, discussed the progress of getting the rest rooms on the football field operational. The project was started as part of Jared Arnzen's senior project. The Lions Club is contributing the labor and some of the material costs. Trustee Patterson moved and Trustee Widmier seconded to pay for water faucets needed to finish the project and to start a new electrical service that will have a minimum charge of around \$7.00 per month. A vote was taken and the motion passed.

There was a general discussion about the upcoming senior project presentation meeting on Friday. Ms. Nebeker had provided a Senior Project Handbook for the board's review. There was a consensus that the projects need to be more community-service oriented and organized. The handbook addresses concerns that have been expressed. No action taken.

Athletic Director Loren Orr talked about the request he received from Travis Mader of Prairie High School to join in a co-op with Highland and Culdesac High School for cross country. Prairie has one girl interested and it would be beneficial to have other willing team members. Trustee Patterson moved and Trustee Widmier seconded to allow a co-op with Culdesac High School and Prairie High School for Boys and Girls Cross Country for Fall 2012. A vote was taken and the motion passed.

Trustee Stigum moved to approve the hire of Lucas Peery as Lewis County Assistant Football Coach for Fall 2012. Trustee Patterson seconded the motion which was passed.

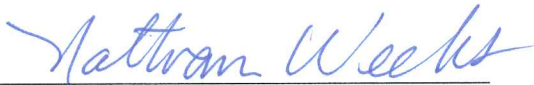
Trustee Patterson moved and Trustee Widmier seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll call vote was taken with all five board members present voting aye. The general tenor of the executive session was discussion of personnel issues.

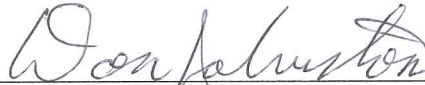
Trustee Pentzer moved that the board leave executive session and reconvene in regular session. Trustee Widmier seconded the motion which was passed.

The board came out of executive session with a proposed plan for staffing for the next school year. No board action was taken. Superintendent Orr will work to inform those affected before the next special meeting which will be called for June 4, 2012 at 7:00pm.

Trustee Widmier moved and Trustee Patterson seconded to approve the hire of Neile Crew as Family and Consumer Science (FCS) / Middle School Science Teacher for the 2012-2013 school year. A vote was taken and the motion passed.

Chairman Johnston declared the meeting adjourned at 9:19 p.m.


Clerk


Board Chairman

HIGHLAND SCHOOL DISTRICT #305
School Board Minutes
Special Meeting
June 4, 2012

The Board of Trustees of Joint School District #305 met in special session in the IEN room of the school at 7:00 p.m. Present were Trustees Johnston, Stigum, and Pentzer. Trustee Patterson arrived to take her seat at 7:05pm. Trustee Widmier was absent. Also attending was Clerk Weeks and Superintendent Orr. Chairman Johnston presided at the meeting. There were no audience members.

There were no changes proposed to the agenda.

Superintendent Orr outlined the changes to staffing for next year.


- Erin Ralstin, part-time counselor, will not have her contract renewed.
- Bette Stone, part-time English teacher and Librarian, will not have her contract renewed.
- Bill Gehring, Principal, will change duties to Principal with Discipline and Activities Duties, 6th Grade Social Studies, Careers and Counseling. Bill Gehring will be offered a contract for \$60,000 for one year for these changed duties.
- Connie Pentzer – duties to include one period as Librarian, with Certified Teacher pay once Praxis is passed.


At that point, Trustee Patterson moved and Trustee Pentzer seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll call vote was taken with all four board members present voting aye. The general tenor of the executive session was discussion of personnel issues.

Trustee Patterson moved that the board leave executive session and reconvene in regular session. Trustee Pentzer seconded the motion which was passed.

Trustee Stigum moved and Trustee Pentzer seconded to accept the changes outlined above. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Patterson seconded to adjourn the meeting. A vote was taken and the motion passed. The meeting adjourned at 8:40 p.m.


Clerk


Board Chairman

HIGHLAND SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
June 11, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 7:02p.m. Present were Trustees Johnston, Stigum, Widmier, Patterson, and Pentzer. Also attending were Clerk Weeks, Principal Gehring and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included Brenda Stigum, Danette Horrocks, Alia Riggers, Steve Wherry, and Loren Orr.

Several changes were proposed to the agenda.

5C. Addition of three coach positions to the list of returning coaches:

Ann Munstermann-Weber, Volleyball Coach

Kelley Hewett, Cross Country

Kelley Hewett, Track

6B. Add the name of Lee Slichter as the 5th Grade Teacher for next year

6C. Add to the list of resignations, Kelley Hewett, Assistant Volleyball Coach

Trustee Pentzer moved and Trustee Patterson seconded to accept the changes to the agenda. The items came up after the agenda was posted. A vote was taken and the motion passed.

Three changes were noted to the minutes. After correction, Trustee Patterson moved that the consent agenda be approved as amended. This included certain current bills of this school district, be paid as presented: checks - #27963-28019 totaling \$68,303.42. The motion was seconded by Trustee Widmier and passed.

Staff Members of the Month – Danette Horrocks, 4th Grade Teacher and Brenda Stigum, Para Professional, were recognized. Each honoree was presented with a certificate by Chairman Johnston.

Superintendent Orr commented about the Schoolwide Title I Program being approved. This will give the district more flexibility in working with this program.

A hearing was held regarding increasing lunch prices effective for the 2012-2013 School year. The proposal was to increase prices as follows:

ELEMENTARY (K-5) LUNCH	Was \$1.75 Proposed \$2.00
SECONDARY (6-12) LUNCH	Was \$2.00 Proposed \$2.25
ADULT LUNCH	Was \$3.25 Proposed \$3.50

No comments from the public were made. Trustee Stigum moved and Trustee Patterson seconded to approve the lunch price increases as detailed. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Widmier seconded to accept the negotiated Master

Agreement with the Highland Education Association for the 2012-2013 School Year as presented. A vote was taken and the motion passed.

The list of Teachers for the 2012-2013 school year was presented. Trustee Widmier moved and Trustee Patterson seconded to approve the list as follows.

MEACHAM, JEANNA
TIEDE, JOAN
REID, TERESA
YOCHUM, JULIE
HORROCKS, DANETTE

COWAN, CHRIS
DUTCHER, KATHERINE
HINES, TERRIE
MOODY, DEBI
NEBEKER, JOSETTE
TIEDE, DOROTHY
RAMPY, MERRIE
ROMINE, SHELLY

GEHRING, BILL

A vote was taken and the motion passed.

The list of Coach and Extra-Curricular Contracts for next year was presented. More will be added at a later date. Trustee Widmier moved and Trustee Patterson seconded to approve the list that included the following:

Volleyball Coach	Ann Munstermann-Weber
Junior High Volleyball Coach	Danette Horrocks
Assistant Boys Basketball Coach	Josette Nebeker
Cross Country Coach	Kelley Hewett
Track Coach	Kelley Hewett
Junior High Boys Basketball	John Marker
Music	Chris Cowan
Band	Chris Cowan
BPA Advisor	Terrie Hines
Annual Advisor	Terrie Hines
Photography Advisor	Terrie Hines

A vote was taken and the motion passed.

The hearing for the 2012-2013 Budget was held and lasted for one hour and 50 minutes. Trustees asked various questions about the current fiscal year and about line items in the proposed budget. Audience members had a couple of questions as well. It was suggested to adjust the budget's line items as follows.

	<u>Proposed</u>	<u>Adjusted</u>	<u>Difference</u>
Board of Ed Professional/Tech	\$10,000	\$7,300	(\$2,700)
Board of Ed Travel	5,000	4,000	(1,000)
Board of Ed Supplies	3,000	2,700	(300)
Salaries – District Administration	72,710	76,010	3,300
PERSI – District Admin	7,555	7,897	342
FICA – District Admin	5,562	5,815	253
State Insurance Fund – District Admin	386	452	66
Unused Sick Leave – District Admin	843	882	39

The net effect of the adjustments on the total budget was \$0. Trustee Pentzer moved and Trustee Stigum seconded to approve the 2012-2013 Budget as adjusted. A vote was taken and the motion passed.

At 8:43, Trustee Stigum moved and Trustee Pentzer seconded to take a short recess. A vote was taken and the motion passed. The board reconvened at 8:48.

Trustee Patterson moved and Trustee Widmier seconded to approve the hire of Lee Slichter as 5th Grade teacher for 2012-2013. A vote was taken and the motion passed.

Trustee Patterson moved and Trustee Widmier seconded to accept the following resignations.

- Rob Pentzer – Girls Basketball Coach
- Kristi Pentzer – Junior High Girls Basketball Coach
- Teresa Reid – Junior High Girls Volleyball Co-Coach
- Kelley Hewett – Assistant Volleyball Coach

A vote was taken and the motion passed.

The Annual Audit Engagement Letter for Goffinet & Clack was reviewed. Trustee Stigum moved and Trustee Patterson seconded to approve hiring Goffinet & Clack for the audit but to obtain bids for next year's audit. A vote was taken and the motion passed.

Athletic Director Loren Orr stated that he will be interviewing for a position in the athletic department of Lewis Clark State College and is not ready to commit to renewing his contract at this time. He also reviewed proposed changes to athletic eligibility that is planned to be included in the activity code for next year. No action taken.

In light of recent administrative changes and the extra duties to be assumed by Superintendent Orr, the board offered to increase her annual salary from \$75,000 to \$88,300. Superintendent Orr accepted. Trustee Patterson moved and Trustee Widmier seconded to approve the adjusted superintendent contract. A vote was taken and the motion passed.


The administrative reports were reviewed and lightly discussed.


Due to scheduling challenges, the next board meeting will be called for Thursday, July 12 at 7:00pm instead of Monday, July 9.

No executive session was held.

Trustee Pentzer moved and Trustee Patterson seconded to adjourn. A vote was taken and the motion passed.

Chairman Johnston declared the meeting adjourned at 9:55 p.m.


Clerk


Board Chairman

HIGHLAND SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
July 12, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 7:02p.m. Present were Trustees Johnston, Stigum, and Widmier. Trustee Pentzer was absent. Trustee Patterson was absent until later in the meeting. Also attending were Clerk Weeks, Principal Gehring and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included Bill Heath, Steve Wherry, and Loren Orr.

Two changes were proposed to the agenda.

5B. Sports Co-op renewals with Culdesac and Nezperce.

6D. Resignation - Ann Munstermann-Weber, Volleyball Coach

Trustee Stigum moved and Trustee Widmier seconded to accept the changes to the agenda. The items came up after the agenda was posted. A vote was taken and the motion passed.

At that point, Chairman Johnston declared the board Sine Die.

Clerk Weeks then called for nominations for Chairman. Don Johnston was nominated for the office of Chairman. Trustee Stigum then moved to call for a unanimous ballot to keep the officers the same for the coming year; Don Johnston as Chairman and Debra Widmier as Vice-Chairman. Trustee Widmier seconded the motion which was passed by unanimous ballot. Newly re-elected Chairman Johnston then presided at the meeting.

Trustee Stigum moved and Trustee Widmier seconded to keep, for the coming year, the same meeting schedule for the monthly meeting at the second Monday of the month at 7:00pm at the school. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Widmier seconded to keep, for the coming year, the same locations for public postings of the meetings. These locations are at the entrance to the school, the Craigmont Post Office and the Winchester Post Office as well as on the district's website. A vote was taken and the motion passed.

Trustee Widmier moved that the consent agenda be approved as amended. This included certain current bills of this school district, be paid as presented: checks - #28024-28066 totaling \$44,342.54. The motion was seconded by Trustee Stigum and passed.

At that point, the board members and other attendees of the meeting began the walk-through of the school which took about 40 minutes. Trustee Patterson arrived to join the walk-through at 7:20p.m. The group walked through the school with emphasis on the second grade classroom, the band room, the cafeteria, the kitchen, and the baseball field.

After the walk-through, Clerk Weeks reviewed bids for replacement of floor coverings in the second grade classroom, the band room, the cafeteria and the kitchen. Floor Coverings International was the low bidder to do all of the rooms. Trustee Patterson moved and Trustee Widmier seconded to accept the low bidder. A vote was taken and the motion passed.

Trustee Widmier moved and Trustee Patterson seconded to approve the hire of Loren Orr as Athletic Director for 2012-2013. A vote was taken and the motion passed.

Trustee Patterson moved and Trustee Widmier seconded to approve the renewal of the Sports Co-ops for the 2012-2013 school year as follows:

Culdesac School District: All Sports
Nezperce School District: Football and Softball
Cottonwood School District: Boys and Girls Cross Country.

A vote was taken and the motion passed.

Trustee Widmier moved to declare that Highland Joint School District #305 has experienced great difficulty in being able to fill the position for Family and Consumer Science, and that the Superintendent is to be advised that an alternative authorization must be requested from the State of Idaho Teacher Certification Department so that Highland can offer the Family Consumer Science curriculum to our students. Neile Crew was hired with the understanding that she would pursue the required credentials needed to be qualified to teach Family and Consumer Science and that under the alternative authorization she would have three years to do so. Trustee Stigum seconded the motion which was passed.

Trustee Stigum moved to declare that Highland Joint School District #305 has experienced great difficulty in being able to fill the position for 1/8 FTE Counselor, and that the Superintendent is to be advised that an alternative authorization must be requested from the State of Idaho Teacher Certification Department so that Highland can obtain a 1/8 FTE Counselor. Bill Gehring was hired with the understanding that he would pursue the required credentials needed to be qualified to be a Counselor and that under the alternative authorization he would have three years to do so. Trustee Widmier seconded the motion which was passed.

The First Reading of the following policies was held.

- Policy 446 – Concussion Guidelines
- Policy 446F1 – Acknowledgement of Receipt of Concussion Guidelines
- Policy 446F2 – Authorization to Return to Play or Participate
- Policy 300.43 – Evaluation of Certificated Personnel

The policies will be on the agenda for the August meeting for approval.

Trustee Stigum moved and Trustee Widmier seconded to approve the Legal Services Agreement retaining Eberharther-Maki & Tappen for the 2012-2013 School year. Trustee Stigum then moved to amend his motion to include specifying Option B under the agreement. Trustee Widmier seconded the amendment. A vote was taken to approve the amendment which passed. A vote was then taken on the amended motion which passed.

Trustee Widmier moved and Trustee Stigum seconded to accept the resignation of Ann Munstermann-Weber as Head Volleyball Coach. A vote was taken and the motion passed.

The administrative reports were reviewed and lightly discussed.

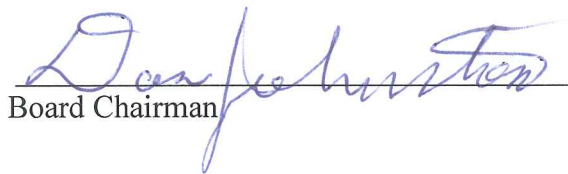
No executive session was held.

Trustee Stigum moved and Trustee Widmier seconded to adjourn. A vote was taken and the motion passed.

Chairman Johnston declared the meeting adjourned at 8:22 p.m.



Clerk



Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
August 13, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 7:02p.m. Present were Trustees Johnston, Stigum, Patterson, and Widmier. Trustee Pentzer was absent until later in the meeting. Also attending were Clerk Weeks, Principal Gehring and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included Merrie Rampy, Carolyn Thomason, and Loren Orr.

Two changes were proposed to the agenda.

- 6I. ISBA Proposal to Change District Meeting from October to December
- 6J. Drug Policy

Trustee Widmier moved and Trustee Patterson seconded to accept the changes to the agenda. The items came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Widmier moved and Trustee Patterson seconded that the consent agenda be approved as amended. This included certain current bills of this school district, be paid as presented: checks - #28074-28112 totaling \$27,931.73 and checks #28121-28126 totaling \$9,779.42. A vote was taken and the motion passed.

Trustee Pentzer arrived to take his seat on the board at 7:07p.m.

Chairman Johnston and Superintendent Orr said the ISBA Summer Leadership Institute was worthwhile. They reviewed some of what they learned. They encouraged participation in the board training program. Superintendent Orr will work on finding a time to have a training that works for the board.

Clerk Weeks discussed the status of receiving the quotes to carpet the second grade room, the band room and to install vinyl tile in the cafeteria and the kitchen. Trustee Patterson moved and Trustee Widmier seconded to accept the quote from Floor Coverings International for the carpeting and to pay the bills for each room when the jobs are finished to the satisfaction of Administration. A vote was taken and the motion passed. Further discussion was held about being able to proceed with the cafeteria and kitchen floor as well. Trustee Patterson moved and Trustee Widmier seconded to accept the quote from Floor Coverings International to install vinyl tile in the cafeteria and kitchen and to pay the bill for the vinyl tile project when the job is finished to the satisfaction of Administration. A vote was taken and the motion passed.

The Second Reading of the following policies was held.

- Policy 446 – Concussion Guidelines
- Policy 446F1 – Acknowledgement of Receipt of Concussion Guidelines
- Policy 446F2 – Authorization to Return to Play or Participate
- Policy 300.43 – Evaluation of Certificated Personnel

Trustee Widmier moved and Trustee Patterson seconded to approve the policies as presented. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Widmier seconded to approve the hire of Richard Zehr as Baseball Coach for Spring 2013. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Widmier seconded to approve the hire of Danette Horrocks as Head Volleyball Coach and Shandrie Stigum as Assistant Volleyball Coach for Fall 2012. A vote was taken and the motion passed.

A proposal had been received to retrofit the lights in the gym. The existing lights were replaced as part of an energy efficient upgrade around 10 years ago. There is another program that runs through the end of the year to assist with further upgrades. The lights in the proposal use one-half of the energy of the existing lights and appear brighter and start up more quickly. The consensus of the board was to get another quote and explore the amount of time the lights are used during the year.

Superintendent Orr reviewed the District Goals for the next year and the planned implementation of the Common Core Standards.

Superintendent Orr discussed the upcoming changes in Teacher and Principal evaluations for the coming year. Trustee Widmier moved and Trustee Pentzer seconded to approve the evaluation documents as presented. A vote was taken and the motion passed.

Superintendent Orr discussed the upcoming changes in the Superintendent evaluation for the coming year. The matter will be on the agenda for the September meeting. No action taken.

Athletic Director Loren Orr reviewed the thought process and effort to produce a Coaches Handbook for the District. The board members wanted more time to review it before any action was taken. Trustee Patterson moved and Trustee Stigum seconded to table the item until the September meeting. A vote was taken and the motion passed.

Trustee Patterson moved and Trustee Pentzer seconded to approve the Elementary and High School Handbooks as presented. A vote was taken and the motion passed.

A discussion was held on when to have the District 2 ISBA meeting. It was thought that resolutions could be reviewed by e-mail before the convention in November. Chairman Johnston asked Superintendent Orr to convey the board's consensus to John Mentor, ISBA District 2 Chairman.

A discussion was held about the District's drug testing policy. A policy is in place if an employee is suspected of being under the influence at work. The policy will be distributed to all employees and a signed acknowledgement of receipt will be collected from all employees. Further research will be done by Clerk Weeks regarding the costs of random testing of employees and report to the board at the September meeting.

The administrative reports were reviewed and lightly discussed.

Trustee Stigum moved and Trustee Widmier seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll call vote was taken with all five board members present voting aye. The general tenor of the executive session was discussion of personnel issues.

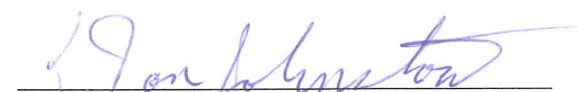
Trustee Stigum moved that the board leave executive session and reconvene in regular session. Trustee Patterson seconded the motion which was passed.

Trustee Stigum moved and Trustee Widmier seconded to adjourn. A vote was taken and the motion passed.

Chairman Johnston declared the meeting adjourned at 9:35 p.m.



Clerk



Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
September 10, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 7:00p.m. Present were Trustees Johnston, Stigum, and Pentzer. Trustees Patterson and Widmier arrived later in the meeting. Also attending were Clerk Weeks, Superintendent Orr, and Principal Gehring. Chairman Johnston presided at the meeting. The audience included Dorothy Tiede, Carolyn Thomason, Suzi Eaton, Loren Orr, Steve Wherry, and Dan Johnson, Idaho State Senator.

One change was proposed to the agenda.

6D. Bus Routes

Trustee Stigum moved and Trustee Pentzer seconded to accept the change to the agenda. The item came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Stigum seconded that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks - #28128 - 28174 totaling \$51,092.41. A vote was taken and the motion passed.

Trustee Widmier and Trustee Patterson arrived to take their seats on the board at 7:02p.m.

Staff Members of the Month – Dorothy Tiede, Math Teacher and Loren Orr, Athletic Director, were recognized. Each honoree was presented with a certificate by Chairman Johnston.

Clerk Weeks discussed the further research done into possibly updating the lights in the gym. Another quote had been received that made the potential project more appealing. The topic will be discussed again next month once the original quote has been updated.

One of the trainers for the Idaho School Boards Association had presented a proposal to come to the district for a training session. The consensus of the board was that it was too expensive. If better alternatives are presented, the board would look at that.

The Superintendent Evaluation Document was presented. Superintendent Orr explained that it largely follows the District's School Improvement Plan. Trustee Pentzer moved and Trustee Widmier seconded that the evaluation document be approved as presented. A vote was taken and the motion passed.

The Coaches Handbook was brought before the board again. Trustee Stigum moved and Trustee Widmier seconded that the Coaches Handbook be approved as presented. A vote was taken and the motion passed.

Additional Extra-Curricular Contracts were presented for approval. The list included the following:

6th Grade Advisor – Chris Cowan
7th Grade Advisor – Neile Crew
8th Grade Advisor – Terrie Hines
9th Grade Advisor – Merrie Rumpy
10th Grade Advisor – Dorothy Tiede
11th Grade Advisor – Shelly Romine
12th Grade Advisor – Debi Moody
Concessions – ½ - Neile Crew
Concessions – ½ - Loren Orr
Drama - Lee Slichter

Trustee Widmier moved and Trustee Stigum seconded that the Extra-Curricular Contracts be approved. A vote was taken and the motion passed.

Clerk Weeks presented the further findings regarding the possibility of implementing random drug testing of employees or at a minimum, pre-employment testing. The consensus of a majority of the board was that the District has a drug policy in place and expanding that could get expensive. If it appeared that expanding the policy was warranted in the future, the board could look at it then. No action taken.

The hearing for the 2011-2012 Amended Budget was held. No comments were made. Trustee Patterson moved and Trustee Widmier seconded to approve the 2011-2012 Amended Budget as presented. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Widmier seconded to approve the new hire of the following coaches for Fall 2012.

- Junior High Girl's Basketball – Alia Riggers
- Junior High Football Coach – Mitchell Scott
- Junior High Assistant Football Coach – Chad Lowe

A vote was taken and the motion passed.

The First Reading of the following policies was held.

- Policy 200.3 – Evaluation of Superintendent
- Policy 210.3 – Principal Evaluation
- Policy 500.3c – Honors Credit

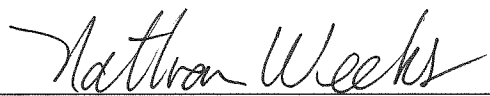
Trustee Pentzer moved and Trustee Patterson seconded to dispense with a second reading and approve the policies as presented. A vote was taken and the motion passed.

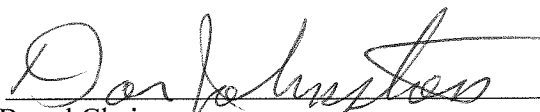
The Bus Routes for the 2012-2013 School Year were presented by Carolyn Thomason, Harlow's local manager. The routes were reviewed and discussed at length by the board and Carolyn. Trustee Stigum moved and Trustee Widmier seconded to approve the bus routes as presented. A vote was taken and the motion passed.

The administrative reports were reviewed and lightly discussed. But the most exciting news was that the District was awarded a \$115,000 Title II-D grant. The money from this grant would pay for iPads for grades K-5 and mobile computing devices for the middle school. Details are to follow.

No executive session was requested or held.

Chairman Johnston declared the meeting adjourned at 8:02 p.m.


Clerk


Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Special Meeting
September 24, 2012

The Board of Trustees of Joint School District #305 met in special session in the IEN room of the school at 7:00p.m. Present were Trustees Johnston, Widmier, Stigum, and Pentzer. Trustee Patterson arrived later in the meeting. Also attending were Clerk Weeks, Superintendent Orr, and Principal Gehring. Chairman Johnston presided at the meeting. The audience during open session included Luke Lowe, Debbie Lowe, Trixie Grimes, Craig Grimes, Olivia Dietz, and Dave Widmier.


No changes were proposed to the agenda.

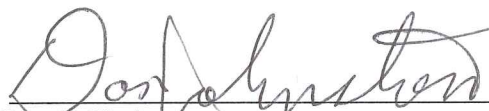
Trustee Pentzer moved and Trustee Widmier seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll call vote was taken with all four board members present voting aye. The general tenor of the executive session was discussion of personnel and student discipline issues.

Trustee Patterson arrived to take her seat on the board at 7:15.

Trustee Pentzer moved that the board leave executive session and reconvene in regular session. Trustee Widmier seconded the motion which was passed.

Chairman Johnston declared the meeting adjourned at 10:19 p.m.


Clerk


Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
October 8, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 7:00p.m. Present were Trustees Johnston, Stigum, and Pentzer. Trustees Patterson and Widmier arrived later in the meeting. Also attending were Clerk Weeks, Superintendent Orr, and Principal Gehring. Chairman Johnston presided at the meeting. The audience included Josette Nebeker, Raina Frei, Lee Slichter, Carolyn Thomason, Trixie Grimes, and Loren Orr.

One change was proposed to the agenda.

6D. ISBA Region II meeting on October 9.

Trustee Stigum moved and Trustee Johnston seconded to accept the change to the agenda. The item came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Stigum seconded that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks - #28179 - 28231 totaling \$60,505.83. A vote was taken and the motion passed.

Staff Members of the Month – Josette Nebeker, Ag Teacher and Raina Frei, Technology Coordinator, were recognized. Each honoree was presented with a certificate by Chairman Johnston.

Trustee Patterson arrived to take her seat on the board at 7:03p.m.

Lee Slichter, 5th Grade Teacher was introduced to the board.

Trustee Widmier arrived to take her seat on the board at 7:11p.m.

Clerk Weeks discussed the further research done into possibly updating the lights in the gym. An analysis of the savings with updating the lights was presented which showed a potential payback of 6-1/2 years. Trustee Pentzer moved and Trustee Stigum seconded to proceed with updating the lights in the gym. A vote was taken and the motion passed.

Trustee Patterson moved and Trustee Widmier seconded to approve the new hire of Shandrie Stigum as Pre-School Paraprofessional. A vote was taken and the motion passed.

The Audit Report from Goffinet and Clack was presented. Steve Clack reviewed the report last week with Superintendent Orr and Clerk Weeks. Mr. Clack expressed his positive opinion of the financial condition of the District and noted the improvement of the general fund balance by \$37,000 to over \$63,000. Trustee Stigum moved and Trustee Widmier seconded to approve the Audit Report as presented. A vote was taken and the motion passed.

Clerk Weeks discussed starting the process of updating the Science Room. Contact has been

made with Design West, the firm that prepared proposals around 10 years ago. The architect suggested that a board member be a part of the committee along with Merrie Rappy, Science Teacher, Superintendent Orr, and Clerk Weeks. Trustee Stigum and Trustee Pentzer were interested in being a part of the committee. Trustee Johnston said he would be a part if the two other trustees were unable to participate.


Chairman Johnston discussed the Region 2 ISBA meeting being held tomorrow night at 6pm in the IEN room. He encouraged other trustees to attend. The meeting had been posted by Clerk Weeks because a quorum is expected to be present.


The administrative reports were reviewed and lightly discussed. Comments were taken from several members of the audience at that time.

Trustee Patterson moved and Trustee Widmier seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll call vote was taken with all five board members present voting aye. The general tenor of the executive session was discussion of personnel and student discipline issues.

Trustee Stigum moved that the board leave executive session and reconvene in regular session. Trustee Widmier seconded the motion which was passed.

Chairman Johnston declared the meeting adjourned at 8:50 p.m.


Clerk


Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Special Meeting
October 9, 2012

The Board of Trustees of Joint School District #305 met in special session in the IEN room of the school at 6:00p.m. Present were Trustees Johnston, Widmier, Stigum, Patterson, and Pentzer. Also attending was Superintendent Orr. Chairman Johnston presided at the meeting. The audience also included Patty Barnett, Nezperce School District Trustee, Doug Flaming, Nezperce School District Superintendent, and Dave Widmier.

No changes were proposed to the agenda.

The Region 2 Idaho School Boards Association Meeting was held via IEN.

Topics of Discussion:

Resolution 1. Investment in Education

Personal property tax

Do pass recommendation

Resolution 2. (Moscow) Idaho charter school oversight

Ask for criteria for academic review

5 year renewal for charter schools

Funding for the authorizer of the charter school

Do pass recommendation

Resolution 7. 22 hours for professional development, the technology committee recommended 72, raise it to 72

No recommendation

School lunch programs may be a floor resolution.

Region seven is looking for funding for IDLA

PERSI, making the benefits match hours not days.


Jackie of ISBA spoke about board training. Jackie listed the schools that we can have a training with: Genessee, Nezperce, Orofino, Palouse, White Pine.

ISBA is supporting Proposition 1.

No board decisions were made.

Chairman Johnston declared the meeting adjourned at 7:25p.m.


Clerk


Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Special Meeting
October 22, 2012

The Board of Trustees of Joint School District #305 met in special session in the IEN room of the school at 7:00 p.m. Present were Trustees Johnston, Patterson, Stigum, and Pentzer. Trustee Widmier was absent. Also attending were Clerk Weeks and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included Loren Orr and Tim Droegmiller.

Three changes were proposed to the agenda.

- 2A. Approval for Superintendent Orr to do research for her Dissertation at Highland.
- 2B. Season Passes for Athletics.
- 2C. Discussion on Board Position for Propositions 1, 2, and 3 on the November Ballot.

Trustee Patterson moved and Trustee Stigum seconded to approve the changes to the agenda. The items came up after the agenda was posted. A vote was taken and the motion passed.

Superintendent Orr discussed the progress of her research into her dissertation. The topic is Teacher Retention. She explained that when research is done for a graduate school project, the superintendent approves it. In this case, the board needs to approve allowing the superintendent to do the research. She said that there is a lot of research into why teachers leave but not much into why they stay. Our elementary staff has been stable and that inspired her research. Trustee Pentzer moved and Trustee Patterson seconded to approve allowing Superintendent Orr to proceed with her research. A vote was taken and the motion passed.

Trustee Stigum talked about the idea of patrons buying a season pass instead of the punch tickets currently used for fans of Highland athletics. Various schemes have been discussed as to pricing. Trustee Patterson moved to have administration proceed with this research. The motion died for lack of a second. Loren Orr said he would look into the matter further and report back at the next regular meeting.

The board discussed writing a letter of support for the propositions 1, 2, and 3 that are on the November Ballot. The desire was to support Proposition 1 and Proposition 3. Trustee Pentzer moved and Trustee Stigum seconded to have Superintendent Orr and Clerk Weeks draft a letter to the editor of the Lewis County Herald and The Lewiston Tribune which would be signed by all board members after they have had a chance to review it. A vote was taken and the motion passed.

Loren Orr discussed the status of applicants for Boy's and Girl's basketball coach. Two applicants have been interviewed. Tim Droegmiller stated that he really wasn't planning to apply but offered to be an unpaid assistant.

Trustee Pentzer moved and Trustee Patterson seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll call vote was taken with all four board members present voting aye and executive session began at 8:05pm. The general tenor of the executive session was discussion of personnel issues and pending litigation.

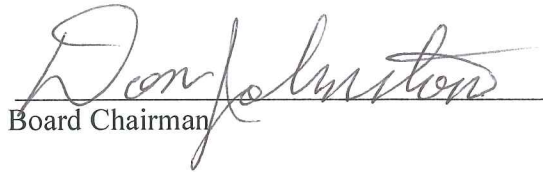
Trustee Pentzer moved that the board leave executive session and reconvene in regular session. Trustee Stigum seconded the motion which was passed.

Trustee Pentzer moved that Rusty Lorentz be hired as Girl's Head Basketball Coach. Trustee Stigum seconded the motion which was passed.

Chairman Johnston declared the meeting adjourned at 9:17 p.m.



Clerk



Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
November 12, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 7:00p.m. Present were Trustees Johnston, Stigum, and Pentzer. Trustees Patterson and Widmier arrived later in the meeting. Also attending were Clerk Weeks and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included Josette Nebeker, Carolyn Thomason, Trixie Grimes, Steve Wherry, Mike Haight, Merrie Jo Haight, Merrie Rampy, Marcia Brammer, Holly Droegmiller, Nolan Stigum, Cody Killmar, LaLisa Thomason, Kayleen Canup, Jody Canup, and Loren Orr.

Two changes were proposed to the agenda.

- 4C. FFA Awards
- 5C. iPad Update

Trustee Pentzer moved and Trustee Stigum seconded to accept the change to the agenda. The items came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Stigum seconded that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks - #28236 - 28291 totaling \$171,134.93. A vote was taken and the motion passed.

Trustee Patterson arrived to take her seat on the board at 7:02p.m.

Staff Members of the Month – Teresa Reid, Second Grade Teacher and Holly Droegmiller, Para-Professional, were recognized. Holly Droegmiller was presented with a certificate by Chairman Johnston. Teresa Reid was unable to attend.

Cody Killmar, Senior, began the presentation on how the FFA students did at the recent competition. Tanner Schwartz and Fallon Orr both placed third in their competitions. The group placed 5th overall out of the 12 schools in the region.

Trustee Widmier arrived to take her seat on the board at 7:07p.m.

Clerk Weeks discussed the progress of the planning for the science room update. Cabinets have been considered with a couple of vendors and the floor is to be measured. Science Teacher Merrie Rampy talked about the progress in the plan to dispose of the old chemicals. The chemicals should be gone next year.

Loren Orr presented a proposal to implement a season pass for winter sports. The pass would be a discount from paying the regular price. Trustee Patterson moved and Trustee Widmier seconded to approve the implementation of the season pass. A vote was taken and the motion passed.

The status of the iPad project was discussed. The iPads are here and will be installed when the

Apple trainer arrives the first week of December. Clerk Weeks discussed the inadequacy of the wireless access points in the Elementary wing of the school. Since Proposition 3 failed, it is uncertain if the legislature will still support any form of 1:1 computing devices. An upgrade of the wireless access points was part of the law that was voted down. A bid had been received from Compunet to upgrade the wireless access points that was over \$30,000. First Step presented a bid to install Ubiquity access points for the entire school for \$4,900. Trustee Widmier moved and Trustee Patterson seconded to approve proceeding with the First Step bid. A vote was taken and the motion passed.

District patron Kayleen Canup read a statement regarding the basketball coach situation. The general tone was that everyone is tired of changing basketball coaches every year and that the boys liked last year's coach Lucas Peery. Other audience members offered their comments as well. Members of the Board offered their empathy and assurance that they are acting in the best interests of the students. No action taken.

A discussion was held about when to consider holding the levy election next year. With the failure of Proposition 3, the district, under current law will lose \$85,000. The statewide hit is around \$25 million. The mood was one of uncertainty but hopefully the legislature will positively address the situation.

Trustee Stigum moved and Trustee Widmier seconded to accept the resignations of the following:

- Assistant Football Coach – Luke Lowe
- Assistant Boys Basketball Coach – Josette Nebeker

A vote was taken and the motion passed.

Trustee Widmier moved and Trustee Stigum seconded to approve the hire of Josette Nebeker as Technology Lead Teacher. A vote was taken and the motion passed.

Trustee Widmier moved and Trustee Patterson seconded to approve the hire of Patty Weeks as Boy's Basketball Coach and Jesse Roehl as Assistant Boy's Basketball Coach. A vote was taken and the motion passed.

Due to the secondary music program scheduled for the December board meeting time, it was proposed to move the meeting for an earlier time. Trustee Pentzer moved and Trustee Stigum seconded to move the meeting to 5:30pm on December 10. A vote was taken and the motion passed.


The administrative reports were reviewed and lightly discussed.

Trustee Patterson moved and Trustee Widmier seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll call vote was taken with all five board members present voting aye at 8:55pm. The general tenor of the executive session was discussion of personnel and student discipline issues.

Trustee Widmier moved that the board leave executive session and reconvene in regular session. Trustee Patterson seconded the motion which was passed at 9:33pm.

Chairman Johnston declared the meeting adjourned at 9:37 p.m.


Clerk


Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Special Meeting
December 5, 2012

The Board of Trustees of Joint School District #305 met in special session in the IEN room of the school at 7:02 p.m. Present were Trustees Johnston, Stigum, and Pentzer. Trustee Patterson arrived later in the meeting. Trustee Widmier was absent. Also attending were Clerk Weeks and Superintendent Orr. Chairman Johnston presided at the meeting. There was no one in the audience.

No changes were proposed to the agenda.

Trustee Stigum moved and Trustee Pentzer seconded to approve the following hires:


- Junior High Volleyball Assistant Coach – Shandrie Stigum
- Girl's Basketball Assistant Coach – Jessica Enneking

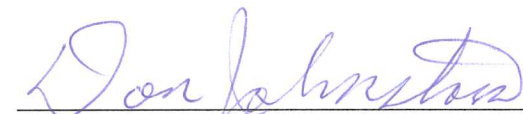
A vote was taken and the motion passed.

Trustee Patterson arrived to take her seat on the board at 7:07pm.

A work session was held to discuss what the trustees learned at the recent Idaho School Board Association convention held in Boise in November. No decisions were made.

Chairman Johnston declared the meeting adjourned at 8:09 p.m.


Clerk


Board Chairman

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
December 10, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 5:36p.m. Present were Trustees Johnston, Stigum, and Pentzer. Trustee Patterson arrived later in the meeting. Trustee Widmier was absent. Also attending were Clerk Weeks and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included, at various times, Kate Dutcher, Dale Lunders, Tanner Remsburg, Patty Weeks, and Loren Orr.

Four changes were proposed to the agenda.

- 4B. Lions – Softball – Dale Lunders
- 6B. Graduation Time – Change to 2pm
- 6C. Board Training in February
- 6D. Grade Check Date – Change From Thursday to Monday

Trustee Pentzer moved and Trustee Stigum seconded to accept the changes to the agenda. The items came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Stigum seconded that the consent agenda be approved as presented. This included certain current bills of this school district, be paid as presented: checks - #28296 - 28341 totaling \$53,580.59. A vote was taken and the motion passed.

Trustee Patterson arrived to take her seat on the board at 5:43p.m.

Staff Members of the Month – Kate Dutcher, Special Education Teacher and Nathan Weeks, Business Manager, were recognized. Each was presented with a certificate by Chairman Johnston.

Dale Lunders of the Craigmont Lions wondered about the status of the baseball field. Their club would like to organize a softball tournament for June Picnic and allow people to park campers around the shop. Hopefully the field will be ready. Concern was expressed that alcohol is not allowable on school grounds. The consensus was that would be o.k. to park campers around the shop if there was no alcohol on school grounds.

At that point, Tanner Remsburg, ASB President, gave a report on student activities.

Clerk Weeks discussed the progress of the planning for the science room update. Information on activities and possible costs was presented that had been supplied by Laurence Rose, Architect. The consensus was that we should proceed with more detailed plans in order to obtain bids.

The status of the iPad project was discussed. The iPad training was held last weekend and most of the teachers are quite ready to proceed. The updated wireless access points were installed last week providing coverage throughout all of the buildings.

The First Reading of Policy 429.1 and Policy 429.3 was held. A motion was made by Trustee

Patterson and seconded by Trustee Stigum to dispense with the second reading and to adopt the policies immediately. A vote was taken and the motion passed.

A proposal was made to change graduation time from 4:00pm to 2:00pm on June 1, 2013. A motion was made by Trustee Patterson and seconded by Trustee Stigum to approve changing the time for Graduation to 2:00pm. A vote was taken and the motion passed.


A discussion was held about upcoming board trainings provided by the Idaho School Boards Association in February. Interest from board members was present but more information is needed about times.

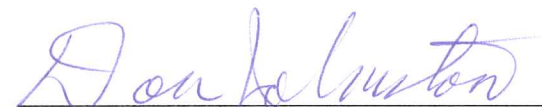
A discussion was held about moving the grade check for extra-curricular eligibility from Thursday mornings to Monday mornings. Trustee Patterson moved and Trustee Pentzer seconded to move the grade checks to Monday mornings. A vote was taken and the motion passed.

The administrative reports were reviewed and lightly discussed.

No executive session was held.

Chairman Johnston declared the meeting adjourned at 6:51p.m.


Clerk


Board Chairman