

Private Service Providers Working with Students

1. Private Service Provider means a person, group, agency, or organization that meets the following two conditions:
 - a. Is not an employee of Highland School District #305 or a public agency with a legal jurisdiction over the circumstances related to their involvement with the student and
 - b. Is paid/reimbursed for services provided to students

Examples of Private Service Providers are: Nurses, Assistive Technology Consultants, Physicians, Physical Therapists, Optometrists, Social Workers, Psycho-social rehabilitation workers, educational consultants etc.

2. Private Service Providers may do the following in Highland School District #305 for students:
 - a. Refer a student to the school's pre-referral team for consideration for evaluation
 - b. Submit evaluation report to a school team for consideration related to the referral or an evaluation being conducted by the evaluation team.
 - c. Be invited to a meeting by either the school or parents
 - i. The determination of eligibility for special education and the provision of a Free and Appropriate Public Education (FAPE) are the responsibility of the IEP/504 or school referral team and cannot be prescribed by any other entity
 - ii. All educational decisions regarding educational methodology, materials, and personnel are the responsibility of the school district.
 - d. Provide services in the school to students under the terms of agreement with the school district officials and representatives.
 - i. Contracts may be established when the school district is paying for the service. Documentation of licensure/certification to perform the prescribed services as agreed to with the district will be present with the school district by the private provider. Contracts will specify terms and lengths of services, define liability insurance issues as prescribed by the district, and define financial payment fees and schedules, with termination and change provisions included for the contract.
 - ii. Parents may enter into private contracts with private providers. Services may be offered during school time, with the agreement and discretion of the school administration or child study team (IEP, G&T review, 504 etc.)
 - e. Memorandum of Understanding for services provided by the private providers within the school without payment may be created.
 - i. The Memorandum of Understanding will describe services provided, relation of the private service provider with school employees in discussion of professional issues, time incurred, and provision for time, space and equipment that might shared with the district and the provider as called for within the agreement.

- ii. The district reserves the right to terminate the Memorandum of Understanding at any time.
- f. School records and information from the Private Service Provider may be shared:
 - i. When there is a release of information signed by parents or written consent of a student who is 18 years or older.
 - ii. If the private service provider is under contract or a Memorandum of Understanding for professional consultation, which has been approved by the Board of Trustees.
- g. Parents may acquire private service providers' services. Removal of students from school for work with parent financed private service providers will be at the discretion and review of the child study teams and/or administration of the district.



LEGAL REFERENCE:

Board Action

ADOPTED: 12/8/2003

AMENDED: