

Professional employees who have attained tenure may request extended leaves of absence for one (1) year without pay under any one of the circumstances listed in this section. All requests for such extended leave of absence will be applied for and granted or rejected in writing. Such application will be reviewed by the Principal and Superintendent. If the latter approves, they will recommend that the leave be granted by the Board. An employee returning from an extended leave will be assigned to the same position as that which he held before assuming the leave, providing that position still exists. By mutual agreement between the employer and the employee, they may be given a different assignment.

Extended leaves of absence may be requested under, but not limited to the following:

1. To serve in a county, state, or national public office,
2. To care for a sick member of the immediate family,
3. To serve as an exchange teacher or an overseas teacher, or
4. To accept a sabbatical leave.



LEGAL REFERENCE:

Board Action, Master HEA Agreement

ADOPTED: 9/19/77

AMENDED: 1/12/81