

Whenever an employee is absent, a substitute will be hired if one is available unless deemed unnecessary by the principal. Substitute employees are always employed and paid by the school district, through the superintendent, never by the employee who is absent.

Substitute teachers shall be required to assume the daily schedule and the normal duties of the regular teacher. They will be expected to correct papers and to report to the teacher on the work covered while they are employed.

Pay for substitutes shall be set by the board.



LEGAL REFERENCE:

Board Action

ADOPTED: 2/8/93

AMENDED: